WINKLINK CHEATSHEET

Software	RMS Express, usually in c:\RMS Expresss
USER	Check to see which HAM RADIO CALLSIGN is in the upper left hand box – software can access more than one callsign's email!
YOUR INFORMATION:	CallSign: _____ PASSWORD: _____
How to Create an Email	Click on **MESSAGE | New Message** on toolbar Write your email. Normal email addresses (xxx@yyy.com) are fine. Note: **Select Template** can be used to bring up your browser to fill in an ICS-Template if these are installed.
"Whitelist"	People can't send you email unless they are on your "whitelist"; same applies in reverse. Simple way to guarantee your email WILL get to a new person is to put **//WL2K R/** at the beginning of the subject line. (Anybody to whom you send email automatically goes on YOUR whitelist). Changeable at www.winlink.org
Posting Your Message	Ordinary email systems have only 1 connection: the Internet. RMS Express has Internet ("Telnet Winlink") Winmor Winlink, and Pactor Winlink, among others. To create an intermediate step to later allow the choice of how to send, you first **Post to Outbox** instead of "sending" your message.
Choosing and starting a Session	Choose a Session Type from the dropdown box by Open Session: 　　**Telnet Winlink** (Internet); 　　**Winmor Winlink** (e.g. Signalink) or 　　**Pactor Winlin**k (e.g. SCS Pactor Modem)
Session	For Internet (Telnet Winlink) all you have to do is Click **Start** to begin your connection To use a radio-based, may have to choose an HF frequency (**Channel Selection**) or choose a favorite email server from **Favorites**. 　> If your radio has electronic frequency control, software 　　 may set the frequency for you! 　> If you are on 2 meters, you'll need to set it yourself.
Typical Frequencies	2 meter KX4Z: 146.970 simplex FM Winmor 80 meter KX4Z: 3584.0 Dial Freq (3585.5 Center Freq) 40 meter KX4Z: 7102.5 Dial Freq (7104.0 Center freq) – audio modulation is centered on 1500 Hz
Adjusting your transmitter	If you need to send a signal for tuning purpose, **Setup | Transmit Level Test** will do that for you. You may need to adjust your TX audio level on the Signalink or Transmitter mic gain to be sure you are towards the high end of the linear range, and not overmodulating.
Connection	Press **Start** and see if it can make a connection! Try to avoid using **Abort; Stop** is more polite if things aren't going right. If the connection is unsuccessful, choose another station/frequency/band and try again!
Downloading Email	If email is waiting for you on a radio server, you can click the ones you want to Download – and then get them!