

# 2022 ARES(R) / NFARC FIELD DAY PLANNING: IMPROVEMENT ITEMS FROM 2021

## 2021 IMPROVEMENT PLAN UPDATED 6/10/2022

No.	Item	Comments / Completion
1	Encourage other local clubs to have a dedicated PIO so that we can have unity of command within groups, but better coordination between groups.	DONE - GARS has Barbara working on that.
2	Alachua County EM prefers for supportive press releases to being from THEIR office.	DONE - Jim Bledsoe contacts them to arrange County publications
3	Post station callsign on the ARRL hashtag and Facebook to get more understanding of your effort and thus more ready contacts.	(Posted location but not sure about the other tings)
4	Provide more training to the participants on the RULES and also why we made various decisions.	Got SOME of this done at the June meeting
5	Encourage Section Chiefs to closely follow the Incident Action Plan so items don't get missed and are timely accomplished, particularly invites to all officials.	DISCUSS AT TABLE TOP THURSDAY BEFORE FIELD DAY
6	Separate training meeting for the Section Chiefs to brief very very explicitly on duties, to make it very clear what duties we're asking each Chief to get done for documentation.	TABLE TOP THURSDAY BEFORE FIELD DAY
7	Hard copy of duties for Section Chiefs on site.	Plan: Have at command post
8	Provide hard copy of the planning materials at the site, and water protected.	Plan: Have at command post
9	Signage on individual trailers explaining their function and how visitors should interact	Signage printouts completed in the Administrative Packet <a href="https://qsl.net/nf4rc/2022/AdministrativeFieldDayPacket.pdf">https://qsl.net/nf4rc/2022/AdministrativeFieldDayPacket.pdf</a>
10	HOTWASH COMMENT: Be certain of fire extinguishers for each radio setup	Station 2 trailer has a fire extinguisher within reach, but away from the KITCHEN area -- the normal most likely cause of a fire.

		 <p>However it might be a good idea to CALL ATTENTION to the position of the fire extinguisher within each trailer when operators enter.</p>
11	Better placards at each station -- including the CALLSIGN and EXCHANGE	DONE: 3 placards posted at STN #1 Placards available in white notebook at STN#1 for STN #2 and VHF
12	HOTWASH COMMENT: Provide additional RV/VEHICLE for people during thunderstorms-- the water was inches deep!	Dan Fox plans to bring Popup. Have not been able to find others. Enough or should we rent?
13	Provide additional voltmeters, and possibly AC voltmeters that show the voltage on each deployed unit.	DONE: 3 additional digital voltmeters purchased. Gives us total of 4 / Gibby
14	Weather Watch radio at all locations.	We did OK with only one unit and VHF but more units might be useful
15	Utilize more 2.5 gal fuel containers and fewer heavy 5 gallon, or half fill them.	Discussed at June Meeting - asked people to bring.
16	Voice may not be worth as much -- the fellows trying it were discouraged and felt they were getting only 3 /hour	DONE: Tech Nite teaching on Digital to assist newbies on that. PLAN: be sure PACTOR modem is disconnected at STN #1
17	HOTWASH CONCERN: Improve the scheduling so we don't end up with 3 persons scheduled for the same station and no one scheduled in the middle of the night....	Technique: Signup Google Form available since mid May. DONE - Schedule presented, little change needed.
18	HOTWASH COMMENT: Possibly have PIO crew engage any visitors quickly and host their visit.	PLAN: PIO & Incident Commander at Visitor Center. GOLF CART available for transport

19	HOTWASH COMMENT: Provide some sort of monitor computer so people can see how things are going / supervise?	PLAN: Monitor Computer @ Command Post.
20	HOTWASH COMMENT: Would like to try and contact the ISS.	NOTE: Ron Lewis is unavailable this year.
21	HOTWASH COMMENT: Possibly have a mock station setup to teach people?	PLAN: GOTA Station available at Visitor Center
22	Be certain to connect up the lightning arrestors to ground rods! (At conclusion of event, discovered HF antenna 2 never got a lightning arrester, and neither one was ever connected to the ground rod)	PLAN: Unit leaders for Antenna Systems
23	If at all possible, have a single person to act as SAFETY OFFICER so they aren't distracted and can fully check everything.	We don't get any bonus points for this, but it is still worth doing. Our ICS-201 had a document for checking.  PLAN: BRETT WALLACE = Safety Officer
24	Brett: Have OPERATIONAL PERIODS with review and alterations as needed by Operations / IC / Planning	DONE: Command Post / IC planned and staffed for Operational Periods this year.
25	Capture birthdate / sex / other information as needed for Sheriff Dept records check fro the initial contact.	DONE: Gordon and Liaison Officer Reid Tillery have forwarded >20 by June 4
26	Add a bristle type welcome matt on the ground outside trailer for Station 2 located on sandy soil	DONE: Ordered Amazon June 4
27	Fix the new footswitch adapter so that the SM-30 desk mic works (appears to need the +8VDC)	DONE -- wired thru the +8VDC and it works fine now.
28	CF: Establish a fixed Command Post -- might be where to have a monitoring logging computer	DONE: Planned between trailers
29	CF: Staff the CP with Section Chiefs -- even if just one person holding all hats, depending on workload.	DONE: Staffing in organization plan
30	CF: Staff the Command net from the CP	DONE: Staffing in organizational plan
31	CF: 146.55 at each station	PLAN: Baofengs at each station
32	CF Formal briefings at beginning of operations and at scheduled times during, and at end of operation.	DONE: Operational Periods Listed

33	CF: formal check -in WW: advocates for central signin/signout so we would know who is on site at all times.	PLAN: Handled at the command post - DONE: Forms in Administrative packet <a href="https://qsl.net/nf4rc/2022/AdministrativeFieldDayPacket.pdf">https://qsl.net/nf4rc/2022/AdministrativeFieldDayPacket.pdf</a>
34	CF: Rotate people around so others hold the "hat" while various people get chance to operate	DONE: Different leadership each operational period already planned
35	CF: recommend to ARRL to switch the point system	Not sure we can have much impact
36	WW: Provide blank ICS211e form for individuals to send in, and provide reminders of this opportunity	DONE: See Administrative Packet
37	WW: Plans are to move the porta potty (aka "oven") into the shade next year, and use hand sanitizer instead of water -- looking for comments on this.	Plan is to move it into the far trees.
38	WW: Suggest next year potentially hold up the tent establishment until AFTER the deluge??	PLAN: Goal is to have ADDITIONAL SUITABLE TRAILERS to protect. Not quite sure how to get AWNINGS UP QUICKLY. Suggestion for CLEAR BOX to hold pamphlets etc. DONE: Jeff says he has such a clear box.