

NORTH FLORIDA
AMATEUR RADIO CLUB
ALACHUA EOC RADIO CLUB
NF4AC

FIELD DAY ADMINISTRATIVE PACKET

CONTENTS AND SUGGESTIONS

1	Visitor Welcome Center	Three placards designed to be hung as a group on the table facing the public entrance
2	Field Day Visitor Log	Please have these on clipboards with pens available for visitors to give us information about themselves. PROTECT FROM RAIN -- We need these for the bonus points. Snap a photo of these and send them to the DOCUMENTATION UNIT, or put the photo into a document and send the PDF to the Documentation Unit
3	Station Placards (Both Portrait and Landscape Versions provided)	Please have these prominently displayed at each Trailer or Station Location. Protect from RAIN as much as possible.. These will assist your Tour Guides.
4	ICS214	Probably worthwhile for OPS CHIEF, PIO, and INCIDENT COMMANDER to keep some notes of their efforts and thoughts. The station operators will be too busy, but might wish to use this form to capture "what went well" and "what went not so well" comments.
5	GOTA STATION OPERATOR LIST	In order to get points for the GOTA Station we have to turn in this list and keep track of operators and supervisors (for unlicensed persons)
6	ICS205A	This form may be very helpful to OPS CHIEF and INCIDENT COMMANDER. Use at your discretion.
7	MedicalPlan ICS206	This is provided in case there is a medical emergency.
8	Operator Check in ICS211	OPS will want to keep this record of participants so that we have a record of who is here at all times
9	Equipment Check In ICS211E	Each operator with large amounts of equipment is requested to fill out their own individual sheet and provide it to the OPS CHIEF. Others with a smaller amount of equipment may combine their entries with others on a copy of this form.
10	Incident Command Post Placard	To signify the command post location

VISITOR

**CHECK IN HERE
FOR GUIDED TOURS
AND INFORMATION
ABOUT OUR
VOLUNTEER
EFFORTS**

WELCOME

CENTER

**FREE INFORMATION
ABOUT THIS GREAT
HOBBY AND PUBLIC
SERVICE**

Field Day Visitor Log

Name	Government Position (if applicable)	How did you hear about our Field Day?	Would you like to be contacted with more information about amateur radio or volunteer service to your community?
		<input type="checkbox"/> County Comm. Mtg. <input type="checkbox"/> Newspaper <input type="checkbox"/> Radio <input type="checkbox"/> Friend <input type="checkbox"/> Other	<input type="checkbox"/> YES, Please! <input type="checkbox"/> No, thank you. Contact Information if you would like to be contacted:
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Emergency Operations Center High Frequency (HF) Station #1

Primary Backup Volunteer Radio Station
Nation- and World-wide Communications

Capabilities include:

Voice, Data, and even Morse Code
High Frequency (HF),
Very High Frequency (VHF)
Ultra High Frequency (UHF)
Amateur Radio Service;
State/Federal SHARES Service;
Statewide Law Enforcement Radio System.
SARNET (Statewide Amateur Radio Network)

FCC Licensure: NF4AC
NTIA Licensure: NCS181

Emergency Operations Center High Frequency (HF) Station #2

Secondary Backup Volunteer Radio Station
Nation- and World-wide Communications

Capabilities include:

Voice, Data, and even Morse Code
High Frequency (HF),

Amateur Radio Service

FCC Licensure: NF4AC

Emergency Operations Center Very High Frequency (VHF) Station

Tertiary Backup Volunteer Radio Station
Nation-wide Communications

Capabilities include:

Voice, Data, and even Morse Code

Very High Frequency (VHF)

Ultra High Frequency (UHF)

Amateur Radio Service;

SARNET (Statewide Amateur Radio Network)

FCC Licensure: NF4AC

Emergency Operations Center "Get On The Air" Demonstration Station

Allows supervised general public
to experience shortwave radio communications.

Capabilities include:
Voice, Data, and even Morse Code
High Frequency (HF),
Amateur Radio Service

FCC Licensure: **NF4RC**
(Volunteer Supervisor Amy Woods)

ICS-205A

1. Incident Name: 	2. DATE / TIME PREPARED: Date: _____ Time: _____	3. OPERATIONAL PERIOD Date From: _____ Time From: _____ Date TO: _____ Time TO: _____
3. Basic Local Communications Information:		
Incident Assigned Position	Name (Alphabetized)	Method(s) of Contact (phone, pager, cell, etc.)
4. Prepared by: Name: _____ Position/Title: _____ Signature: _____		
ICS 205A	IAP Page _____	Date/Time: _____

MEDICAL PLAN (ICS 206)

1. Incident Name: 2022 Field Day		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____				
3. Medical Aid Stations:						
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?			
Command Post	Northwest grassy field trailers	146.550 FM	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
			<input type="checkbox"/> Yes <input type="checkbox"/> No			
4. Transportation:						
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service			
(Alachua County)	CALL 911	911	<input checked="" type="checkbox"/> ALS <input checked="" type="checkbox"/> BLS			
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS			
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS			
5. Hospitals:						
Hospital Name	Address	Contact Number(s)	Distance	Trauma Center	Burn Center	Heli pad
SHANDS	1600 SW Archer Road Gainesville FL	(352)265 0111	5 miles	<input checked="" type="checkbox"/> Yes Level: <u> 2 </u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
North FL Regional Medical Ctr	6500 W Newberry Rd, Gainesville, FL 32605	(352) 333 4000	15 miles	<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes Level: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Special Medical Emergency Procedures:						
7. Prepared by (Medical Unit Leader): Name: _____ Signature: _____						
8. Approved by (Safety Officer): Name: _____ Signature: _____						
ICS 206	IAP Page _____	Date/Time: June 7 2022				

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SARNET (Statewide Amateur Radio Network)

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NTIA Licensure: NCS181

Emergency Operations Center High Frequency (HF) Station #2

Secondary Backup Volunteer Radio Station
Nation- and World-wide Communications

Capabilities include:

Voice, Data, and even Morse Code
High Frequency (HF),

Amateur Radio Service

FCC Licensure: NF4AC

Emergency Operations Center Very High Frequency (VHF) Station

Tertiary Backup Volunteer Radio Station
Nation-wide Communications

Capabilities include:

Voice, Data, and even Morse Code
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Emergency Operations Center

"Get On The Air"

Demonstration Station

Allows supervised general public
to experience shortwave radio communications.

Capabilities include:

Voice, Data, and even Morse Code
High Frequency (HF),
Amateur Radio Service

FCC Licensure: NF4RC
(Volunteer Supervisor Amy Woods)

1. INCIDENT NAME	2. Operational Period FROM: TO:	3. Check In Location	CHECK-IN LIST (EQUIPMENT) ICS 211e – Alachua County ARES
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EQUIPMENT INFORMATION							10. Date/Time Out/In	
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4. Equipment Description	5. Identifier	6. Supplier or Owner	7. Operational Check (Notes) (Provide details of check or indicate why out of service) PLEASE INDICATE BATTERY, ANTENNA, ACC CONNECTOR IF ISSUED	8. Assign- ment	9. Issued To / Contact information (Signature) <i>(Signature of person accepting this equipment from you)</i>	DATE/ TIME IN to this location	DATE/ TIME OUT of this location

11. Prepared By	12. Date/Time Sent to Resource Unit
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Add Extra Sheets As Needed
CHECK-IN LIST (EQUIPMENT)

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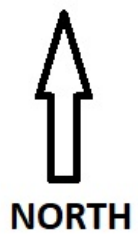
EQUIPMENT INFORMATION							10. Date/Time Out/In	
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CHECK-IN LIST (EQUIPMENT)

**INCIDENT
COMMAND
POST**



Hawthorne Road



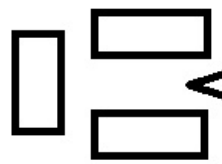
VHF Station



"Command Post"



MARC UNIT MOBILE TOWER TRAILER



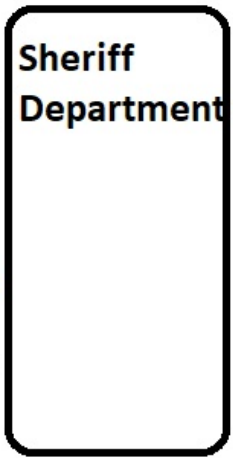
Shortwave Station #2



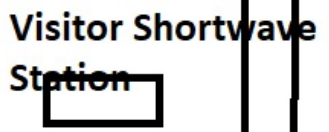
WELCOME STATION

VISITOR PARKING

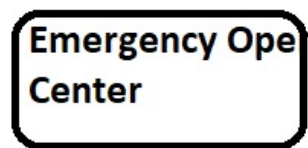
2022 Alachua County ARES(R) Field Day Exercise Visitor Map



Sheriff Department



Visitor Shortwave Station



Emergency Operations Center

Shortwave Station #1