

NVIS-VHF GTMO Functional Exercise

Exercise Plan

*for <DATE TO BE DETERMINED
possibly Sat May 13 2023>*

The Exercise Plan (ExPlan) gives elected and appointed officials, observers, media personnel, and players from participating organizations information they need to observe or participate in the exercise. Some exercise material is intended for the exclusive use of exercise planners, controllers, and evaluators, but players may view other materials that are necessary to their performance. All exercise participants may view the ExPlan.

Version: 3.1 Reid Tillery 2/22/2023 (352) 494 5134

Version: 3.2 Addition of tally scores & ideas from NFARC discussion

Version 3.3 Correction to include radiogram

This may be considered a significant Draft for the Exercise.

EXERCISE OVERVIEW

Exercise Name	NVIS-VHF GTMO FUNCTIONAL EXERCISE
Exercise Dates	<TO BE DETERMINED>
Scope	<p>This exercise is a non-deployment, functional exercise¹, planned for 4 hours at multiple locations throughout Alachua County and northern Florida. (0900-1100 to test mid morning NVIS characteristics and 1300-1500 to evaluate the worst of the D-layer impact.)</p> <p>Exercise play is open to a very wide array of volunteers including:</p> <ul style="list-style-type: none"> – members of GARS, GARC, Loften, ARES(R), NFARC or just licensed amateurs interested in gaining skills --volunteers from the local NVIS net, or any other amateur with HF NVIS capabilities.
Mission Area(s)	RESPONSE
Core Capabilities	<p>MASS CARE SERVICES</p> <p>OPERATIONAL COMMUNICATIONS</p>
Objectives	<p>1.0 Evaluate success of NVIS voice & data communications in the mid- to late-morning time in Florida, particularly noting optimal bands</p> <p>2.0 Gain familiarity with catchment of Health and Welfare messages</p> <p>3.0 Move traffic via a variety of Peer to Peer methods as indicated, using distant RMS server stations where appropriate as well.</p> <p>4.0 Evaluate techniques for providing two concurrent NVIS HF operations at and in the vicinity of the Waldo EOC radio room</p> <p>5.0 Allow participants to gain familiarity with additional techniques and with the extant volunteer Communications Plan²</p>
Threat or Hazard	Designed to be applicable to a loss of normal public switched telephone systems at a 1, 2, 3 or 4 county-wide level

1 An HSEEP Functional Exercise is an operations-based exercise designed to test and evaluate capabilities and functions while in a realistic, real-time environment; however, movement of resources is usually simulated. See <https://www.fema.gov/sites/default/files/2020-04/Homeland-Security-Exercise-and-Evaluation-Program-Doctrine-2020-Revision-2-2-25.pdf> Table 2-8

2 See latest version of Alachua County Communications Volunteers Backup Communications Plan at: <https://qsl.net/nf4rc/AlachuaCountyCommsPlan2022.pdf>

Exercise Name	NVIS-VHF GTMO FUNCTIONAL EXERCISE
Scenario	This exercise is not a full-blown Simulated Emergency Training (SET), but is designed to practice mainly the sending and receiving of both voice and digital (in this case, Winlink) high-frequency messages throughout the County. To articulate with the Alachua Volunteer Communications Plan (https://qsl.net/nf4rc/AlachuaCountyCommsPlan2022.pdf), both voice and data messages needing to go to the Alachua EOC will be delivered via VHF.
Sponsor	Reid Tillery, NVIS HF Net & Gainesville Amateur Radio Society
Participating Organizations	Gainesville Area NVIS Net The Gainesville Amateur Radio Society (GARS) Alachua County ARES(R)/NFARC
Point of Contact	Reid Tillery (352) 494 5134 reidtillery@gmail.com

GENERAL INFORMATION

Exercise Objectives and Core Capabilities

INTRODUCTION

The purpose of this drill is to explore the use of NVIS (near vertical incidence skywaves) for local emergency communications, with the overriding idea of getting our messages out in the most practical ways possible. In fact, the motto for this entire drill is GTMO (GET THE MESSAGE OUT). When delivering a message takes precedence over protocol, do what you have to do to GET THE MESSAGE OUT.

The current communications plan (see: <https://gsl.net/nf4rc/AlachuaCountyCommsPlan2022.pdf>) is heavily vested in VHF, and VHF should not be underutilized as it can be most useful, especially if repeaters and digipeaters remain operational. If, however, a disaster takes out the repeaters and digipeaters, we will have to rely heavily on VHF simplex, which can present a challenge owing to the line-of-sight nature of VHF waves.

While VHF simplex communications are decent inside the City of Gainesville, simplex fails our needs in areas outside the City. Reliance on VHF simplex alone would leave areas such as Melrose, Archer, Newberry, Alachua, Waldo, Micanopy, McIntosh, and High Springs out in the proverbial cold.

Enter NVIS (HF) communications.³ This means of short-distance HF communications can be most useful to us in the event of a disaster, as it can often provide decent county-wide communications, as has been clearly demonstrated by the twice-monthly NVIS net on 3970.

This drill is not a full-blown Simulated Emergency Training (SET), but is designed to practice mainly the sending and receiving of both voice and digital (in this case, Winlink) high-frequency messages throughout the County. To articulate with the Alachua Volunteer Communications Plan

3 **Near Vertical Incident Sky Waves** are radio waves that proceed nearly vertically upward (say between 80 and 90° above the horizon) and then bounce back to earth within a few hundred miles. Widely exploited by the military in Vietnam to communicate to the other side of hills, these communications must be carried out at a frequency below the critical frequency (the highest frequency at which such waves can be refracted all the way back straight down). The critical frequency varies with sunlight and the 11 year sunspot cycle, but currently is around 5 MHz at night and can be 12 MHz during the middle of the day, allowing easy communication for several hundred miles on available HF frequencies.

(<https://qsl.net/nf4rc/AlachuaCountyCommsPlan2022.pdf>), both voice and data messages needing to go to the Alachua EOC will be delivered via VHF.

All communications in this drill will be antenna-to-antenna, *assuming from the beginning that repeaters/digipeaters are out of service.*⁴ Such an assumption, of course, adds an extra challenge to the drill, and may involve relaying messages where necessary.

HOW THE DRILL IS STRUCTURED

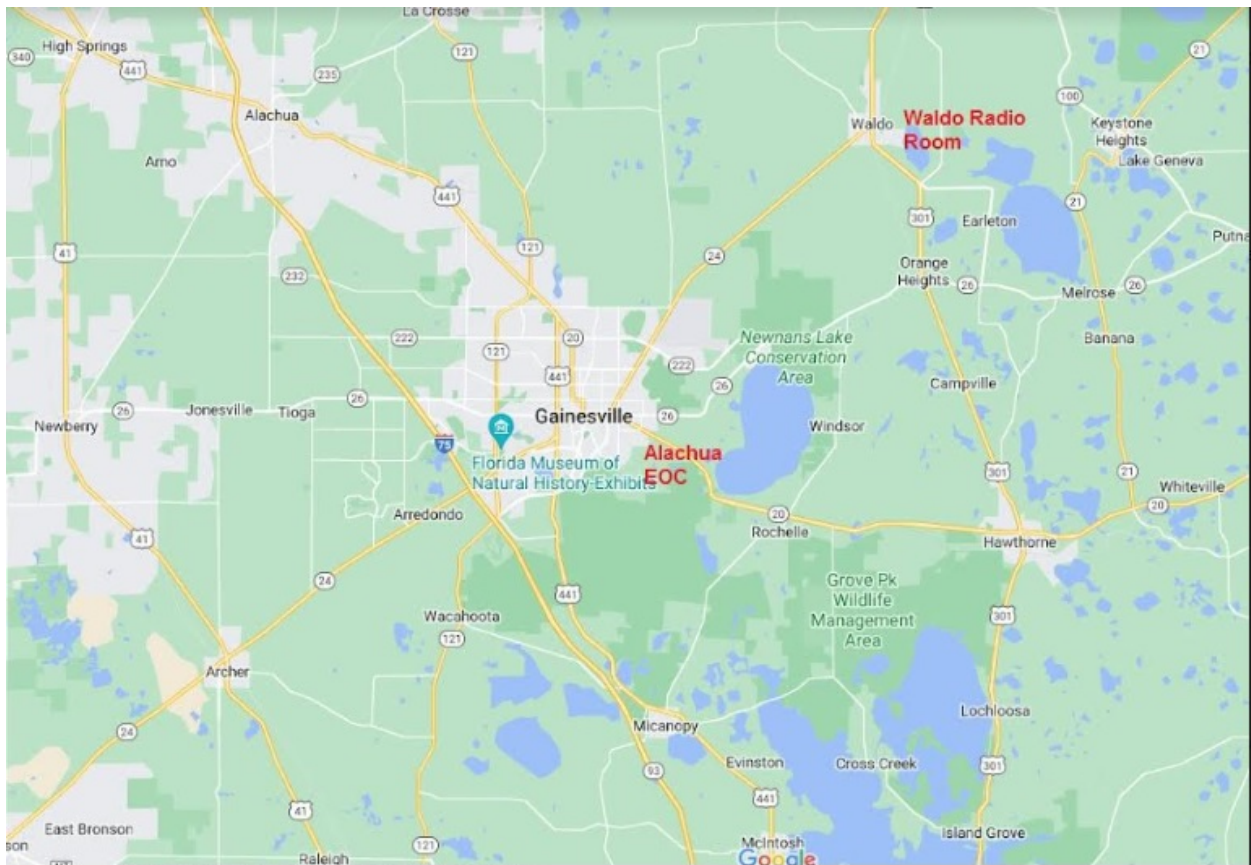


Figure: Location of Key Stations (additional stations to be added)

We'll need 12 (or more) stations to participate:

The central station for this exercise will be the Waldo Radio Room, sometimes known as the "Waldo EOC."

In case of a disaster, this GARS asset could be valuable to the County's communications plan, as they may be able to, for

4 Exception is made for stations deployed emergently during the exercise and stations at homes with protected antennas (e.g. indoor antennas such as KX4Z-12, KX4Z-10) -- "tall tower" digipeaters are presumed to have blown over.

example, receive and send health-and-welfare messages or messages regarding the availability of utilities in the County's rural areas. Since the Alachua EOC is inundated with other things, and prefers not to handle health-and-welfare messages, the Waldo Radio Room can serve as a valuable hub in this regard. The Waldo Radio Room will be operating two high-frequency radios—one of which will be in the radio room itself, and the other which will be about 200 yards away in KO4ILJ's shack, to be operated by him. The rig in the Radio Room will remain on the designated voice frequency, and will act as HF net control, while KO4ILJ's rig will remain on the designated data (i.e. Winlink VARA HF) frequency.

To eliminate interference between these two radios, Shannon K4GLM has deployed a special antenna which has been shown to do just that.

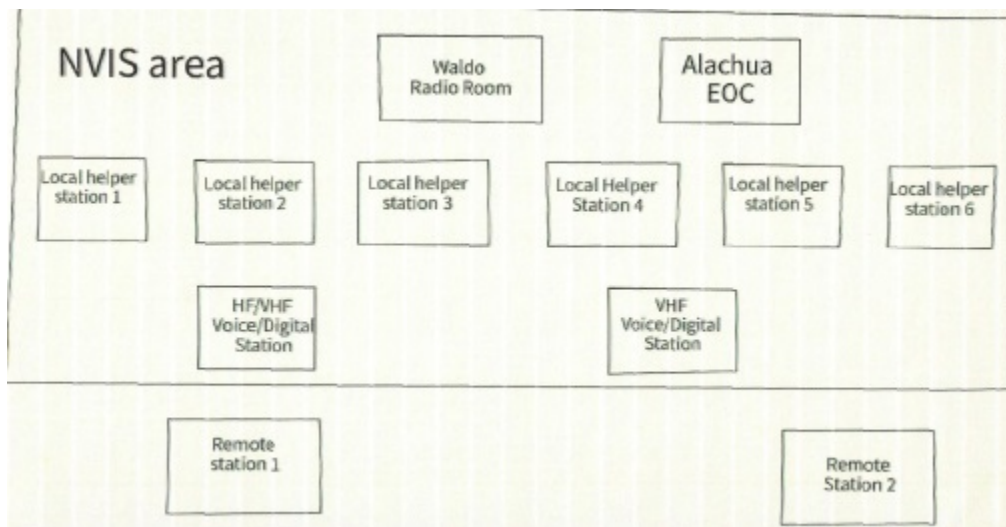


Figure: Key communications points

KO4ILJ and the Waldo Radio Room will communicate with each other via VHF simplex. This way, any voice health-and-welfare messages coming into the HF voice net can, if necessary, be communicated to KO4ILJ, who can put them into a Winlink message to be delivered over HF to one of the remote, out-of-the-disaster-zone HF stations.

Six (or more) stations will act as local HF helper stations (see the County Communications Plan)

Since local digipeaters and repeaters are out, and VHF simplex will not cover the County's rural areas, these areas will have to rely on local helper hams with HF capabilities, both voice and digital, specifically Winlink VARA HF.

Each helper station will have one HF radio, which will remain parked on the designated voice frequency unless it needs to send a Winlink message, which is likely to be a health-and-welfare message. In such case, the HF helper station should notify the HF voice net that it will be temporarily on a data frequency for Winlink purposes.

**OPTIONAL REGISTRATION FOR EXERCISE
NOT REQUIRED TO PARTICIPATE**

BUT MAY HELP THE WALDO CREW KNOW WHO IS AVAILABLE

https://docs.google.com/forms/d/e/1FAIpQLSfezDjC32xuyViO5V2iTfxGgxejaWOzYh_qBj_NbO7oL9cSKA/viewform

As soon as any Winlink messages are sent, the HF helper station will immediately shift back to the designated voice frequency, thereby remaining in contact with the HF voice net.

In a disaster in which all communications are down, it's likely that people in the disaster zone will want to notify friends and relatives out of the zone as to their status—okay or not okay. So, how will a helper station know who these people are in its area? They'll need a "catchment" to locate people wanting to send a message. The catchment can be some centralized location (fire department, grocery store, church, wherever makes the most sense), to which people can go to encounter someone taking messages. Once it's known that people can go there to get a message out, word-of-mouth is likely to spread, increasing the number of people wanting to use the service.

This exercise provides a chance for participants to take the first steps toward arranging a centralized location (fire department, grocery store, church, point of distribution, where outgoing messages can be picked up by ham radio volunteers.

The volunteer message taker (who doesn't have to be a ham) at this catchment location can take either of two types of messages.

- **The first is a simple "We're okay. Safe and sound."** In this case, that person's name along with their designated out-of-the-disaster-zone recipient's contact info is

simply put on a list. This list is then delivered to the helper station, which may put the entire list in a single Winlink email. (A suitable form is included in the Appendices below.)⁵

At this point, GTMO comes into play. The helper station will get the message out in the most expeditious way, which could mean delivering it P2P to KO4ILJ who will send the message P2P to one of the remote stations.

Or it could mean arranging on the HF voice net to send it P2P directly to one of the remote stations on some impromptu agreed-to frequency.

In either case, the remote station will telephone (perhaps with the help of an assistant) those people on the list who have given a phone number to call.

In cases in which only email info is given for a recipient, the remote station will email each listed contact. This can be done either by Winlink or via regular email. In the latter case, the sender can be a non-ham assistant using their own personal email.

Finally, if you (the local helper station operator) can figure another way to GET THE MESSAGE OUT, do it. Do what you have to do. Just GTMO.

For purposes of this drill, you can pre-arrange with people to send a "We're okay" message. Make a list of people (the more, the better) and their out-of-area contacts. Send that list out.

- For those who need to communicate something other than, "We're okay," use the Disaster Relief Message, found on NF4RC's web site, <https://www.qsl.net/nf4rc/2022/DisasterMessageIntakeForm.pdf>, a copy of which is attached. Make copies of this form. Pass them out to those wanting to send a message more detailed than, "We're okay," and ask them to fill them out.

Do this ahead of the drill. Enlist the help of friends and neighbors. Tell them about this drill and how they can help out. You can begin capturing messages 1 week in

⁵ We believe such a list might be transferred as a simple voiced list without the need for a Radiogram.

advance of the actual Exercise.

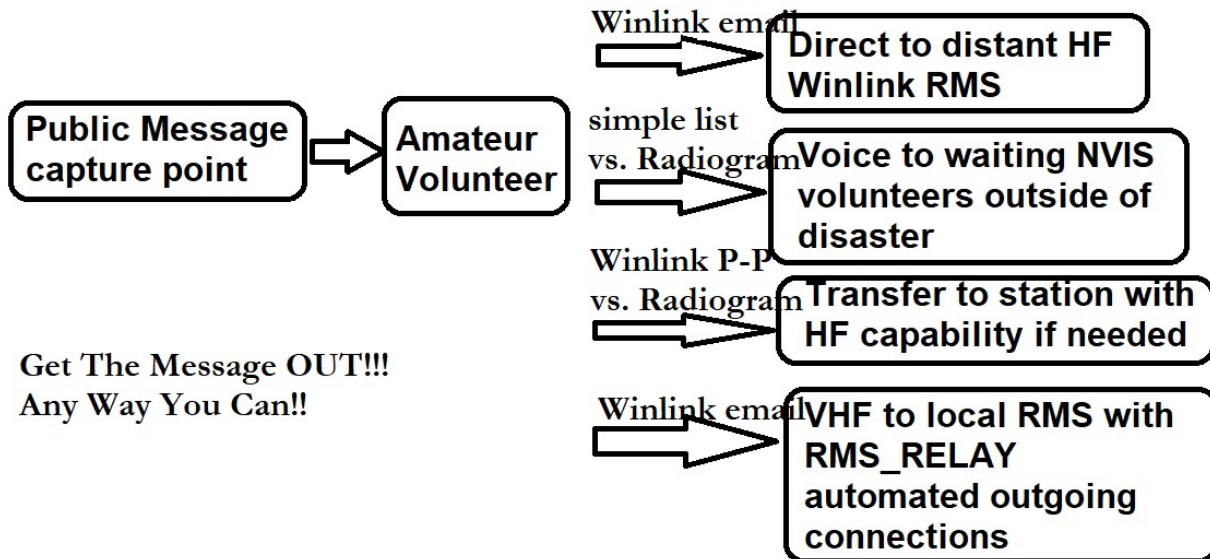
You will enter each message, typing the person's words, as a separate email in Winlink.⁶

You may find it helpful to make a Winlink message template of this form, using a text file. The menu path is MESSAGE>TEMPLATE MANAGER>ADD. This template will save you some typing, but not to worry if you don't do it or can't figure out how. Just type each message, and GET THE MESSAGE OUT!

Post each message to your outbox. When you wish, send the messages out. Do so in any way which makes sense at the time. You may choose to send it to K04ILJ via P2P or make arrangements on the HF net to send it via some agreed-to frequency P2P to one of the remote stations, which will see the message is delivered.

Once again, if you have to figure another way to GET THE MESSAGE OUT, by all means, do so.

A diagram of the potential methods for moving outgoing survivor Health and Welfare traffic:



6 If these (more lengthy and complicated) survivor messages are relayed out of the disaster area by voice transmissions, we encourage the time-tested usage of the RADIOGRAM to increase tracking and accuracy.

Other messages, such as the availability of water, electricity, and cell phone service will ideally be sent via the appropriate ICS form to KO4ILJ who will send it to one of the stations with HF/VHF capabilities for delivery to the Alachua EOC. Remember our motto--GTMO. If you have to, forget the ICS form and just type out the message in Winlink and send it out. Or deliver it to the HF voice net, and let them take it from there. The latter is not ideal, but if necessary, GTMO!

Two (or more) remote stations

These stations are out of the Gainesville area (the supposed disaster zone) and will be available to relay in-county voice transmissions in case NVIS isn't working well.

These remote stations will also be available to receive Winlink P2P traffic from KO4ILJ, and others if necessary, for delivery outside the disaster zone.

These stations will send any messages with an email address on to their destination, either by RMS or by Telnet, or any way which makes sense. GET THE MESSAGE OUT!

The remote station will deliver by telephone any message lacking an email address, but containing a phone number.

Any message lacking an email address and phone number will be forwarded to the Florida Phone Traffic Net, for delivery in person if necessary, by the National Traffic System.

One (or more) local station with both HF and VHF voice and digital capabilities

This station will be available to act as a go-between, between the HF network and the Alachua EOC, which is mainly available to us via VHF. (Any station with these capabilities is extremely valuable.)

This station will receive HF messages meant for the EOC, such as utilities outage reports, either voice or Winlink, and will relay them on to the Alachua EOC. Such relay can be on the designated VHF voice frequency or can be on the designated Winlink VHF P2P frequency.

This station will also receive any VHF voice or VHF Winlink P2P messages from the Alachua EOC for transmission via HF. Voice messages will be relayed to HF net control. Winlink messages will be relayed to the Waldo Radio Room (KO4ILJ) via HF P2P.

One additional local station close to the EOC with VHF voice and digital capabilities

This station will be available as a backup station in case something goes wrong with the station above and to help handle traffic if the station above is too busy. Arrangements to step in can be made on the HF voice net or via VHF simplex.

The Alachua County EOC will communicate via VHF voice and VHF Winlink VARA FM P2P, on the designated frequencies. Do not send health-and-welfare messages to the Alachua EOC. Route those through the HF net.

ACTIVITIES

Since this is just a drill, as a participant, you can just "make stuff up" as you go. It would be useful if the local helper stations sent health-and-welfare messages from actual people to actual people, to see if delivery is actually accomplished. Use your imagination, and send reasonably believable messages, making use of ICS forms, radiograms (voice and data), OUTGOING MESSAGE TO LOVED ONES forms, and any other message type deemed suitable.

HOTWASH

Participants can share experiences in a Zoom call after the exercise, discussing what went right, how many messages received or sent, what went wrong, the quality of voice transmissions, and so on.

MEASUREMENT

Each participant should keep a written count of how many messages they sent out (originated) or relayed. (This can be as simple as keeping "tick marks" for each message ORIGINATED, versus RELAYED.) This is how we keep score. These can be tallied and recorded for review purposes. A form is provided in this packet to help you.

You can report these totals at the HOTWASH or through a special GOOGLE FORM we have created to allow easy reporting:

<https://docs.google.com/forms/d/e/1FAIpQLSchqpdm79MfgrvFY5lmKVmUb6TP3niLxuWfpxHCGERoaSung/viewform>

This link is also available at the participating organization NFARC website (and certainly can be made freely available at other web sites!):

<https://qsl.net/nf4rc/>

Rather than being a “one and done,” this radio drill can be repeated until everyone is totally familiar with its design, and operational issues are resolved. Football teams don’t run a play only once at practice. They run it until they get it right. We can do the same.

SUMMARY

The point here is to practice your radio skills for a few hours to see how well we work together to GET THE MESSAGE OUT. Whatever we learn—it works well or doesn’t work well—will be valuable information.

NOTICE

ALL MESSAGES MUST CONTAIN THE PHRASE, **THIS IS AN EXERCISE**. Be sure to announce this notice in voice messages and in written messages. We don’t want to create a “War of the World’s” Scenario.

FINAL COMMENT

Let’s all go have some radio fun, and learn to become better operators in the process. By doing so, we can better serve our communities in desperate times.

Exercise Objective	FEMA Core Capability
1.0 Evaluate success of NVIS voice & data communications in the mid- to late-morning time in Florida, particularly noting optimal bands	Mass Care Services Operational Communications
2.0 Gain familiarity with catchment of Health and Welfare messages	Mass Care Services Operational Communications
3.0 Move traffic via a variety of Peer to Peer methods as indicated, using distant RMS server stations where appropriate as well.	Mass Care Services Operational Communications
4.0 Evaluate techniques for providing two concurrent NVIS HF operations at and in the vicinity of the Waldo EOC radio room	Mass Care Services Operational Communications
5.0 Allow participants to gain familiarity with additional techniques and with the extant volunteer Communications Plan	Mass Care Services Operational Communications

Table 1. Exercise Objectives and Associated Core Capabilities

Participant Roles and Responsibilities

The term *participant* encompasses many groups of people, not just those playing in the exercise. Groups of participants involved in the exercise, and their respective roles and responsibilities, are as follows:

Players. Players are personnel who have an active role in discussing or performing their regular roles and responsibilities during the exercise. Players discuss or initiate actions in response to the simulated emergency.

Evaluators. Evaluators evaluate and provide feedback on a designated functional area of the exercise. Evaluators observe and document performance against established capability targets and critical tasks, in accordance with the Exercise Evaluation Guides (EEGs).

Exercise Assumptions and Artificialities

We assume that normal communications are not available and that help has been requested to provide outgoing traffic from the citizenry as well as reports of significant risks and hazards to simulated emergency personnel.

Assumptions

The exercise is conducted in a no-fault learning environment wherein capabilities, plans, systems, and processes will be evaluated.

Artificialities

During this exercise, the following artificialities apply:

Although for a "real world emergency" participants can certainly use their cell phones, for purposes of the Exercise, they should disable both cell phone and data (including not using it for map-based navigation) by using Airplane mode or similar. (Compass use is still allowed as this is independent of cell phone networks.)

If communications methods listed in the ICS-205 are declared "inoperative" then they cannot be utilized by participants..

EXERCISE LOGISTICS

Safety

Exercise participant safety takes priority over exercise events. The following general requirements apply to the exercise:

For an emergency that requires assistance, use the phrase “**real-world emergency.**” The following procedures should be used in case of a real emergency during the exercise:

Anyone who observes a participant who is seriously ill or injured will immediately notify emergency services (911) and the closest controller, and, within reason and training, render aid.

The controller aware of a real emergency will initiate the “**real-world emergency**” broadcast and provide the Safety Controller, Senior Controller, and Exercise Director with the location of the emergency and resources needed, if any. The Senior Controller will notify the [Control Cell or SimCell] as soon as possible if a real emergency occurs.

Fire Safety

Participants are asked to maintain due care related to emergency power sources, and also related to installing emergency antennas. No such antennas will be installed near any power lines.

Emergency Medical Services

Dial 911.

Electrical and Generating Device Hazards

Each participant is asked to follow prudent safety procedures related to batteries and generators and any other alternative power systems.

POST-EXERCISE AND EVALUATION ACTIVITIES

Debriefings

Post-exercise debriefings aim to collect sufficient relevant data to support effective evaluation and improvement planning.

Hot Wash

At the conclusion of exercise play, controllers facilitate a Hot Wash to allow players to discuss strengths and areas for improvement, and evaluators to seek clarification regarding player actions

and decision-making processes. All participants are encouraged to attend! **This will be a brief (30-45 minute) ZOOM conference via immediately following the exercise. The ZOOM link will be announced prior to the Exercise, and may be:**

<https://us02web.zoom.us/j/89530741792>

Evaluation

DEFINITIONS: ORIGINATION VERSUS RELAY

A Message that is put on the radio for the FIRST TIME is considered ORIGINATED by that 1st operator. This counts as an ORIGINATION. Only ONE amateur involved.

At that point there are only TWO possibilities:

1. The messages may be sent to a 2nd or additional radio operator -- who will get credit for RELAY, potentially by VOICE or DATA or BOTH (if different techniques used for receiving versus transmitting further). Every time an additional operator is involved, there is another RELAY (potentially by VOICE or DATA or BOTH)
2. The message may be deposited on a WINLINK RMS (which accomplishes delivery) -- in which case no 2nd operator was ever used and there are NO RELAYS for that message.

A Tally Sheet for recording your messages is included below in this packet.

In the HotWash discussion, participants will be asked to provide the number of messages they passed in terms of:

- a) Originated (first put on the air by the participant) [via VOICE, and separately by any digital technique) Sending a message directly to a WINLINK RMS counts as an origination and does not have any RELAY.
- b) Relayed (received from another participant and then forwarded on either to another relay or to the final destination, which for remote helpers, may be via telephone or regular email. Credit is given for VOICE, for DATA or both, if both techniques were utilized.

PARTICIPANTS MAY ALSO RECORD THEIR TALLY USING GOOGLE FORMS HERE:

<https://docs.google.com/forms/d/e/1FAIpQLSchqpdm79MfqrvFY5lmKVTmUb6TP3niLxuWfpxHCGERoaSUNG/viewform>

THIS LINK IS POSTED ON THE NFARC WEBSITE: qsl.net/nf4rc

After-Action Report

The AAR summarizes key information related to evaluation. The AAR primarily focuses on the analysis of core capabilities, including capability performance, strengths, and areas for improvement. AARs also include basic exercise information, including the exercise name, type of exercise, dates, location, participating organizations, mission area(s), specific threat or hazard, a brief scenario description, and the name of the exercise sponsor and POC.

Improvement Planning

Improvement planning is the process by which the observations recorded in the AAR are resolved through development of concrete corrective actions, which are prioritized and tracked as a part of a continuous corrective action program.

PARTICIPANT INFORMATION AND GUIDANCE

Exercise Rules

- All communications (including written, radio, telephone, and e-mail) during the exercise will begin and end with the statement THIS IS AN EXERCISE or similar.

ICS-205A

1. Incident Name: GTMO NVIS DRILL	2. DATE / TIME PREPARED: Date: Time:	3. OPERATIONAL PERIOD Date From: Time From: Date TO: Time TO
3. Basic Local Communications Information:		
Incident Assigned Position	Name (Alphabetized)	Method(s) of Contact (phone, pager, cell, etc.)
Exercise Director	Reid Tillery K9RFT	3.970 / 7.255 LSB
Central Station K4GNV	Waldo Radio Room	3.970 / 7.255 LSB
Local Helper HF #1		
Local Helper HF #2		
Local Helper HF #3		
Local Helper HF #4		
Local Helper HF #5		
Local Helper HF #6		
Remote HF #1		
Remote HF #2		
Local HF/VHF relay		
Near Alachua County EOC HF/VHF backup		
Alachua County EOC NF4AC (Ham) NCS181 (SHARES)		
4. Prepared by: Name: Position/Title: Signature: <i>s</i>		
ICS 205A	IAP Page _____	Date/Time: Mar 18 0700

INCIDENT RADIO COMMUNICATIONS PLAN ICS-205

INCIDENT RADIO COMMUNICATIONS PLAN (ICS-205)									
1. Incident Name: NVIS-VHF GTMO			2. Date/Time Prepared: Date: Feb 14 Time: 1500 LOCAL				3. Operational Period Date From: Date To: Time From: Time To:		
4. Basic Radio Channel Use:									
Zone Grp.	Function	Channel Name / Trunked Radio System Talkgroup	Assignment	RX FREQ N or W	RX TON E / NAC	TX FREQ N or W	TX TON E / NAC	Mode (A, D, or M)	Remarks
		HF Voice	Ham	3.970 LSB	N/A	3970 LSB	N/A	A	Primary voice net control 0900-1100 1300-1500 (possibly)
		HF Digital	Ham	3.555 USB	N/A	3.555 USB	N/A	D	Peer to peer digital, eg. winlink VARA or ARDOP or other technique 0900-1100 1300-1500 (possibly)
		HF Voice Alt.	Ham	7.255 LSB	N/A	7.255 LSB	N/A	A	Alternate voice frequency 1300-1500
		HF Digital Alt	Ham	7.055 USB	N/A	7.055 USB	N/A	D	Peer to peer digital eg. winlink VARA or ARDOP or other technique 1300-1500
		VHF Voice	Ham	146.55 W	N/A	146.55 W	N/A	A	VHF Simplex traffic 0900-1100 // 1300-1500
		VHF Data	Ham	146.65 W	N/A	146.65 W	N/A	D	VHF peer to peer data (FM) e.g. VARA-FM or AX.25 0900-1100 // 1300-1500
		HF RMS	Ham						Per software
5. Special Instructions									
<ul style="list-style-type: none"> • Other than KO4ILJ, remain on voice when not sending/receiving winlink messages 									
6. Prepared By Reid Tillery K9RFT									
ICS 205			IAP PAGE				Date / Time 17 Feb 2023 1042L		

**Suggested SIMPLE Survivor Messaging INTAKE Form
(Simply to gather messages from the public)**

**Signing up on this form will send just the simple message,
"I'm OK, Safe and Sound."**

FOR THIS EXERCISE -- WILL SEND "TEST EXERCISE MESSAGE"

ADDRESSEE PHONE NUMBER INCLUDING AREA CODE	(ALTERNATE) ADDRESSEE E-MAIL	FROM: (Name) (please add the date and time you filled this out underneath your name - thanks!)
<i>Example: 352 111 2222</i>	<i>Example: joeshmoe@gmailcom</i>	<i>Joe Schmoe April 10 2023 10 AM</i>

Suggested Survivor Messaging INTAKE Form (Simply to gather messages from the public)

(Groups may use this as a public input form or design a suitable one of their own choosing.)

OUTGOING MESSAGE TO LOVED ONES VIA _____ <i>(insert name of response organization)</i>	
MESSAGES MUST HAVE AT LEAST EMAIL ADDRESS -or- PHONE NUMBER FOR DELIVERY	
FROM:	<i>PRINT YOUR FIRST NAME LAST NAME below:</i>
DATE:	<i>MONTH DAY, YEAR below:</i>
INCIDENT:	<i>GENERAL NAME OF INCIDENT below:</i>
TO:	<i>PRINT PERSON ADDRESSED TO below:</i>
	<i>PRINT EMAIL ADDRESS below:</i>
	<i>REPEAT PRINT EMAIL ADDRESS</i>
	<i>PRINT PHONE NUMBER INCLUDING AREA CODE ()</i>
MESSAGE	PRINT MESSAGE TO SEND (MAX 100 WORDS) IN LINES BELOW:
TEST EXERCISE MESSAGE	
MESSAGE CREATOR ACKNOWLEDGES THAT ACCURACY OR EVEN DELIVERY IS NOT GUARANTEED THERE IS NO CHARGE FOR THIS SERVICE DONE BY VOLUNTEERS. DO NOT PUT EMBARRASSING OR PRIVATE DETAILS AS THIS MESSAGE WILL NOT BE ABLE TO BE KEPT CONFIDENTIAL.	

TALLY SHEET FOR EXERCISE PARTICIPANTS

INSTRUCTIONS

Make "tick marks (e.g. 4 tick marks and then cross for the 5th)" for each message ORIGINATED or RELAYED (including to the addressee) during the exercise, by either VOICE and ANY DIGITAL TECHNIQUE.

<p>ORIGINATED <i>(you are the first person to put it on radio waves)</i></p>		<p>RELAYED OR DELIVERED <i>(you were the 2nd or greater amateur to handle received it by radio and either sent it out by radio to a human or via Winlink or else...or you delivered it by email or by telephone call)</i></p> <p><i>If you used voice one side of the relay and data of any type on the other side of the relay, give yourself credit in BOTH boxes.</i></p>	
<p>VIA VOICE OF ANY TYPE <i>(on any band)</i></p>	<p>VIA DATA OF ANY TYPE <i>(PSK, WINLINK, JS8, whatever) on ANY BAND If you originated the message and sent it directly to a WINLINK RMS, only list here as Originated - do not also take credit for RELAY as you were the only amateur to handle the message</i></p>	<p>VIA VOICE OF ANY TYPE <i>(on any band)</i></p>	<p>VIA DATA OF ANY TYPE <i>(PSK, WINLINK, JS8, whatever) on ANY BAND</i></p>
<p>(tick marks)</p>	<p>(tick marks)</p>	<p>(tick marks)</p>	<p>(tick marks)</p>

Appendix: Additional Techniques to Interface with the PUBLIC in outlying communities: CB RADIO INPUT

When your goal is to GET THE MESSAGE OUT, emcomm volunteer that you are, **you're not limited to ham radio**. Although citizens band (CB) radio isn't nearly as popular as it was in the 1970s, there are people today (truckers, hunters, and preppers, for example) who use Citizens Band radio. In a disaster, perhaps the aftermath of a bad hurricane, downed trees could easily prevent people from driving on the roads, especially on rural roads, where those who use CB may live. If cell phone towers are down, they may not be able to make a call, since many people, maybe most, these days do not have a landline. When they do, that landline might be voice-over-internet-protocol (VOiP) and dependent on the internet, which will be out if the electricity is out.

CBers know that Channel 9 is the emergency channel and distress calls may come in there. Otherwise, channel 19, sometimes known as "the truckers' channel" is a well-used channel. Another emergency scenario could be a trucker reporting an accident on I-75. ***If you hear an emergency call, you can take the traffic (name, address or location, nature of the emergency, and the number of people involved) and report it to the HF voice net for delivery to an HF/VHF station which can report the incident to the Alachua EOC via VHF. The EOC may not be able to dispatch anyone at the moment, but at least they'll be aware of the distress situation. You can also take a non-emergency request to get a message out to loved ones out of the disaster zone.***

No CB in your shack? As an emcomm ham, you know a good bit about radio. Maybe CB is something you might wish to add. No license is needed, and a volunteer ham or non-ham in the shack can help take traffic. However it comes in, do what you must to GET THE MESSAGE OUT!

APPENDIX: REMINDER OF LINKS

INFORMATION SOURCE	INTERNET LINK Copy and Paste to your Browser
EXERCISE PLAN (THIS DOCUMENT)	https://qsl.net/nf4rc/2023/NVIS-VHFGTMOFunctionalExercise.pdf
OPTIONAL SIGN-UP REGISTRATION	https://docs.google.com/forms/d/e/1FAIpQLSfezDjC32xuyViO5V2iTfxGgxejaWOzYh_qBj_NbO7oL9cSKA/viewform
AVAILABLE ONLINE TALLY REPORTING	https://docs.google.com/forms/d/e/1FAIpQLSchqpdm79MfqrvFY5lmKVTmUb6TP3niLxuWfpxHCGERoaSUNG/viewform
ZOOM LINK FOR HOTWASH SESSION	https://us02web.zoom.us/j/89530741792
EMAIL TO ASK QUESTIONS	REID TILLERY K9RFT reidtillery@gmail.com