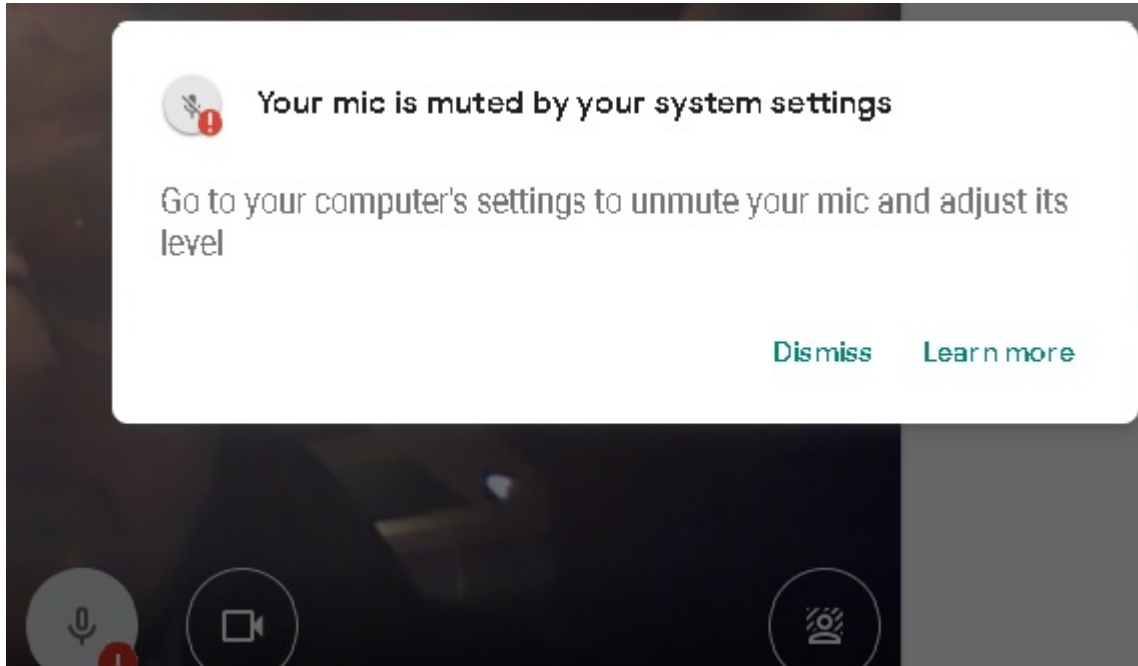


GOOGLE MEETING MIC MUTING ISSUE
Solution discovered by G. Gibby 12/29/2020

PROBLEM STATEMENT: Google Meeting: “Your mic is muted by your system settings”



Device Manager – normally a way to fix ANYTHING

- Audio inputs and outputs – Microphone – does NOT take you where you need to go
- Sound video and game controllers – includes NOTHING for the microphone

Windows 10 “Settings” has a lot of blind alleys for you

- “Microphone setup” will take you to speech settings that have nothing to do with the real problem.
- “Choose which apps can access your microphone” – similar blind alleys
- No such topic as “microphone levels”
- No such topic as “mic level”
- “Sound control panel” – goes nowhere
- “Sound mixer options” – doesn’t go where you need to go
- “Sound”
 - Manage sound devices – doesn’t go where you need to go

TWO WINDOWS SETTINGS PATHWAYS THAT SUCCEED:

METHOD #1

Windows Settings

Search for “Sound”

→ Microphone

Click: Additional device properties *(right hand side of screen)*

Click **Microphone Properties**

Tab: Levels

Fix where the mic is turned off!

METHOD #2

Windows “Settings”

Search for “Sound”

→ Select “Sound Control Panel” – *blue option right hand side of screen*

Select Tab “Recording”

Select Microphone Icon

Touch button “Properties:

Allows you to reach Microphone Properties

Tab” Levels”

Fix where the mic is turned off!

The dialog box you are looking for looks like this:

