

**OUTGOING MESSAGE TO LOVED ONES
VIA _____ DISASTER RELIEF**

MESSAGES MUST HAVE AT LEAST EMAIL ADDRESS
-or- PHONE NUMBER FOR DELIVERY

FROM:	PRINT YOUR FIRST NAME LAST NAME
DATE:	MONTH DAY, YEAR
INCIDENT:	GENERAL NAME OF INCIDENT
TO:	PRINT PERSON ADDRESSED TO
	PRINT EMAIL ADDRESS
	REPEAT PRINT EMAIL ADDRESS
	PRINT PHONE NUMBER INCLUDING AREA CODE ()
MESSAGE	PRINT MESSAGE TO SEND (MAX 100 WORDS) IN LINES BELOW:

MESSAGE CREATOR ACKNOWLEDGES THAT ACCURACY OR EVEN DELIVERY IS NOT GUARANTEED THERE IS NO CHARGE FOR THIS SERVICE DONE BY VOLUNTEERS.
DO NOT PUT EMBARRASSING OR PRIVATE DETAILS AS THIS MESSAGE WILL NOT BE ABLE TO BE KEPT CONFIDENTIAL.