

**Government of India
Ministry of Communications
Department of Telecommunications
Wireless Planning & Co-ordination Wing**

6 Floor, Sanchar Bhawan,
20, Ashoka Road, New Delhi-110001

No. P-14036/03/2023- COP

Dated: 09/10/2025

Office Memorandum

Subject: Extension for Amateur/HAM migration on Saral Sanchar portal of DoT

Vide OM of even no. dated 11.03.2025, WPC Wing had advised the holders of old manually issued Amateur/HAM Licenses/Certificates to migrate to the new digital format, by applying before 15.09.2025, on the Saral Sanchar portal: <https://saralsanchar.gov.in> .

2. However, letters have been received from some Amateurs requesting for extension of the final date for migration. The requests have been examined, and it has been decided that the submission date of application for migration of valid amateur license/certificate will be extended **up to 15.12.2025**.

3. Guidelines for submitting Amateur/HAM migration application is attached to assist the applicants.

This issues with the approval of the competent authority.

Enclosure: As above

Dy. Wireless Adviser
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To:

1. All Concerned
2. Director (A) and Director (M) Wireless Monitoring Organisation, DoT- for wide circulation and implementation by all units of WMO.

Copy to: Sr. DWA (IT & SACFA)- for uploading at DOT website.

Guidelines for submitting Amateur/HAM migration application

1. No fee is charged for digital migration of valid amateur license/certificate
2. Amateur Certificate holder having fresh or renewed ASO Certificate issued on the Saral Sanchar portal need not apply for migration.
3. As per Amateur Rules 2024, SACFA clearance is required if amateur station antenna is installed on a building, tower or mast. Hence, Amateurs submitting migration application shall also apply for SACFA clearance as applicable. SACFA clearance can be applied online on Saral Sanchar portal of DoT with same login credentials used for submitting migration application.
4. Migration of Amateur Certificate is for valid amateur license holders and the manual license details will not be altered in the migration process. In case applicant wishes for change of location of the amateur station then applicant may submit separate application online for change of location in the Saral Sanchar portal.
5. New digital Amateur Certificate has more details such as Father/Mother/Guardian name, relation, present address, station address with latitude (in deg, min, sec) and longitude (in deg, min, sec), applicant photograph and signature which may or may not be mentioned in the manual license. Hence, applicants are requested to submit copies of ID proof, address proof for verification of these fields.
 - 5.1 Applicant name, license no., call sign, validity, station address and its latitude and longitude should be filled in the migration application as per valid amateur license.
 - 5.2 Father/Mother/Guardian name and relation, date of birth and present address should be filled in the migration application as per submitted ID/address proof.
 - 5.3 In case the station address mentioned in the amateur certificate is different from the present address then attested copy of present address proof shall be submitted for verification.
 - 5.4 Applicants are requested to recheck and submit correct latitude and longitude of amateur station location as per amateur license. Further, clear applicant photograph (a .jpg file, less than 250 Kb with minimum 70 percent face coverage) and clear applicant signature (.jpg file less than 250 Kb with white background) should be uploaded.

6. Amateur License holders of old Grade II licenses are migrated to Amateur Restricted Grade as per Ministry's order No. L-14011/255/2004-AMT dated 13.08.2010. However, as per the table of frequency band mentioned in the above O.M old grade II licensee are also authorized to use A1A emission in the amateur band. Hence, old grade II amateur license holders shall retain/preserve amateur grade II license for all purposes.