

## **Telecommunications Act 2023**

### **Telecommunications (Amateur Services) Rules, 2024**

Source: DOT Website, Ministry of Communications, Govt. of India.



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**21 March 2025**

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No. 617]

NEW DELHI, WEDNESDAY, OCTOBER 30, 2024/KARTIKA 8, 1946

**MINISTRY OF COMMUNICATIONS**  
**(Department of Telecommunications)**  
**NOTIFICATION**  
**New Delhi, the 29th October, 2024**

G.S.R. 675(E).— Whereas a draft of the Telecommunications (Amateur Station Operator) Rules, 2024, which the Central Government proposes to make in exercise of the powers conferred by section 47 read with clause (zi) of sub-section (2) of section 56 of the Telecommunications Act, 2023 (44 of 2023), was published as required by sub-section (1) of section 56 of the said Act vide notification of the Government of India in the Ministry of Communications, Department of Telecommunications number G.S.R. 447(E), dated the 24th July, 2024, in the Gazette of India, Extraordinary, Part II, section 3, sub-section (i) dated the 24th July, 2024, inviting objections and suggestions from the persons likely to be affected thereby, before the expiry of the period of thirty days from the date on which the copies of the Official Gazette containing the said notification were made available to the public;

And whereas copies of the said Official Gazette were made available to the public on the 25th July, 2024;

And whereas the objections and suggestions received from the public in respect of the said draft rules have been duly considered by the Central Government;

Now, therefore, in exercise of the powers conferred by section 47 read with clause (zi) to sub-section (2) of section 56 of the Telecommunications Act, 2023 (44 of 2023), and in supersession of the Indian Wireless Telegraphs (Amateur Service) Rules, 1978, except as respects things done or omitted to be done before such supersession and without overriding the terms and conditions of existing arrangements under those rules till the date of expiry of such arrangements, the Central Government hereby makes the following rules, namely:—

## 1. Short title and commencement.

- (1) These rules may be called the Telecommunications (Amateur Services) Rules, 2024.
- (2) They shall come into force on the date of their publication in the Official Gazette.

## 2. Definitions.

- (1) In these rules, unless the context otherwise requires,-
  - (a) “Act” means the Telecommunications Act, 2023 (44 of 2023);
  - (b) “amateur radio equipment” means a radio equipment required for operating an amateur station;
  - (c) “amateur services” means radio communication services for the purpose of self-training, intercommunication and technical investigations carried out by an amateur, that is, by a duly authorised person interested in radio technique, solely with a personal aim and without any pecuniary interest;
  - (d) “amateur station” means a radio station operated by an amateur for amateur services;
  - (e) “Amateur Station Operator Certificate” or ASOC, means the ASOC (General) or the ASOC (Restricted), as specified under sub-rule (2) of rule 3, and an “ASOC holder” means the person who has been granted such certificate under sub-rule (1) of rule 6;
  - (f) “International Telecommunication Convention” means the Convention of the International Telecommunication Union signed at Geneva in 1992 or any subsequent revision or modification thereof, which the Government of India has ratified or accepted;
  - (g) “portal” means the portal to be notified by the Central Government under rule 15 of these rules; and
  - (h) “Radio Regulations” means the regulations adopted by the World Radiocommunication Conference (Geneva 1995) and includes every revision or modification thereof, which the Government of India has ratified or accepted;
- (2) Words and expressions used and not defined here in but defined in the Act, shall have the meanings respectively assigned to them in the Act.

## 3. Scope.

- (1) No person shall install or operate an amateur station except under and in accordance with the terms and conditions of an ASOC granted under these rules.
- (2) There shall be the following two categories of ASOC, which may be granted by the Central Government under sub-rule (1) of rule 6, namely,-
  - (a) Amateur Station Operator Certificate-General, or ASOC (General); and
  - (b) Amateur Station Operator Certificate-Restricted, or ASOC(Restricted).

## 4. Eligibility conditions for obtaining an Amateur Station Operator Certificate.

(1) The ASOC (General) or the ASOC (Restricted), as the case may be, shall be granted under sub-rule (1) of rule 6 to any person, being a citizen of India, who,-

(a) is not less than twelve years of age; and

(b) qualifies the examination specified under rule 5 for the grant of an ASOC:

Provided that the Central Government may, subject to administrative clearance and such terms and conditions as it may specify from time to time, permit a person, not being a citizen of India, to undertake the examination under rule 5 for consideration of the grant of an ASOC, or grant him such certificate, subject to the provisions of sub-rule (2).

(2) The Central Government may, subject to the terms and conditions and administrative clearance of the Ministry of External Affairs, permit any person, not being citizen of India, who holds a certificate issued by a competent authority of that country similar to that granted under rule 6, to apply for grant of ASO Certificate under these rules, in the form as may specified for this purpose in the portal along with a fee of one thousand rupees.

(3) The Central Government may specify the list of countries, the certificates granted by which, may be considered for grant of ASOC under sub-rule (2).

## 5. Amateur station operator examination.

(1) Any person satisfying the eligibility criteria set forth under rule 4, as may be applicable, may make an application for appearing in the amateur station operator examination for obtaining the ASOC, to the Central Government, in the form specified for this purpose in the portal, one month before the date of such examination.

(2) An application under sub-rule(1) shall be accompanied by examination fee of one hundred rupees.

(3) The Central Government shall publish the syllabus, place, manner, date and time for the examination for obtaining the ASOC in either category as specified under sub-rule (2) of rule 3, including the date of announcement of the results of such examination.

(4) The language of such examination shall be English, and examination for ASOC (General) shall also require such proficiency in Morse Code as may be specified by the Central Government.

(5) The successful completion of the examination under this rule shall require a minimum of forty percent of the total marks in respect of each category of ASOC.

## 6. Grant and validity of the Amateur Station Operator Certificate.

(1) The Central Government shall, upon successful completion of the examination under rule 5, issue any of the following categories of certificate, as applied for, along with unique call signs for amateur station operators, subject to payment of fees as specified below,-

| Category of certificate | Fees                                                         |
|-------------------------|--------------------------------------------------------------|
| ASOC(General)           | (i) One thousand rupees for validity period of twenty years; |
| ASOC(Restricted)        | ii) Two thousand rupees for lifetime validity                |

Explanation. - For the purposes of this sub-rule, the expression “lifetime” means till the ASOC holder attains the age of eighty years.

(2) On successful completion of the examination by the applicant, payment for the grant of ASOC of either category shall be made within a period of two years from the date of declaration of results of the examination under rule 5, failing which no certificate shall be granted to such applicant:

Provided that such applicant, who becomes ineligible for grant of ASOC may apply for reappearing in the examination referred to in rule 5 for grant of the said certificate.

(3) In respect of applications for grant of ASOC under sub-rule (2) of rule 4, the Central Government may, after consideration of such applications, grant an ASOC for a duration that is co-terminus with the duration of the visa of such person, or for a period of twelve months, whichever is lesser.

## **7. General conditions applicable to an amateur station operator.**

(1) An ASOC holder shall operate amateur stations on such frequency bands and emissions and transmit power as specified by the Central Government in respect of each category of ASOC, and the holder of ASOC (General) shall be permitted use of more emission types and higher power as may be specified in his ASOC, than the holder of ASOC (Restricted).

(2) Every amateur station shall be installed and operated at the location specified in the ASOC in accordance with,-

(a) the provisions of the Act and any rules made there under, as may be applicable;

(b) the terms and conditions specified in Annexure A to these rules; and

(c) the provisions of the International Telecommunication Convention or Radio Regulations.

(3) An ASOC holder shall not require a separate authorisation for the import of amateur radio equipment.

(4) The Central Government may modify, vary, cancel or revoke any of the conditions of the ASOC at any time either by specific notice in writing to the ASOC holder, or by uploading the said notice in the portal.

(5) The ASOC holder shall not claim any expense to give effect to any variations in the conditions of the ASOC as may be notified by the Central Government.

(6) The ASOC holder may apply for issuance of a duplicate of his ASOC or apply to change the location of the amateur station, upon payment of fees of one thousand rupees.

(7) The ASOC holder shall provide radio communication services in amateur services frequency band, at the request of the Central Government, or a State Government, or any officer specially authorised in this behalf by the Central Government or a State Government, during natural calamities and disasters, without any fees or charge.

(8) The ASOC holder may be permitted to install and operate an amateur station on board a ship registered in India, upon placing a specific request in the form as may be specified for this purpose in the portal, by the Central Government.

## **8. Renewal of Amateur Station Operator Certificate.**

(1) An ASOC holder may apply for renewal of his ASOC by making an application in the form specified for this purpose in the portal, at least twelve months prior to the date of expiry of such certificate, along with payment of fees as specified in sub-rule (1) of rule 6:

Provided that any application for renewal after the expiry of such time period and up to two years after the date of such expiry, may be made upon payment of late fees of one thousand rupees:

Provided further that no application for renewal shall be considered if received after two years from the date of expiry of the ASOC.

(2) An ASOC with lifetime validity may be extended for ten years at a time, without any additional fees, upon specific request made by the ASOC holder in the form specified for this purpose.

## **9. Suspension or cancellation of ASOC.**

The Central Government may suspend or cancel an ASOC, if in its opinion, the ASOC holder has,

(a) failed to comply with the terms and conditions of the ASOC granted under these rules, or the rules applicable in respect of operation of radio equipment, or any other provision of the Act; or

(b) failed to comply with the applicable provisions of the International Telecommunication Convention or the Radio Regulations; or

(c) wilfully furnished in correct or false information to the Central Government:

Provided that no order of suspension or cancellation under this rule shall be made unless the ASOC holder has been given a reasonable opportunity of making a representation and being heard against such suspension or cancellation.

## **10. No refund of fees.**

No compensation or refund of fees shall be applicable as a result of any suspension or cancellation of the ASOC for any reason whatsoever, or for any modification, variation, cancellation or revocation of terms and conditions of the ASOC.

## **11. Transfer or surrender of ASOC.**

(1) The ASOC shall be non-transferable.

(2) The ASOC holder shall be permitted to surrender such ASOC at any point of time, provided that no refund of fees shall be granted for such surrender.

## **12. Use of ASOC for activities of an amateur society.**

(1) A group, comprising a minimum of four ASOC holders may submit an application in the form specified for this purpose in the portal, and payment of fees of two thousand rupees, to form an amateur society, for the purpose of installation and operation of an amateur station.

(2) The application under sub-rule (1) shall specify one of the applicant ASOC holders as the custodian of the proposed amateur society and any change of custodianship of such amateur society to any other ASOC holder within such society, shall, within a period of thirty days of such change, be communicated to the Central Government in such form as may be specified for this purpose in the portal.

(3) Upon receipt of the application under made sub-rule (1), the Central Government may grant permission subject to such terms and conditions as it may specify for the amateur society, along with a unique call sign, which shall be valid for a period of twenty years, or co-terminus with the validity of the ASOC of the custodian of such amateur society, whichever is lesser.

(4) If any of the applicant under sub-rule (1) leaves the amateur society, the same shall be communicated within a period of thirty days from the date of leaving such society to the Central Government in the form specified for this purpose in the portal.

(5) The permission granted under this rule shall continue to remain valid so long as at least four of the applicant ASOC holders under sub-rule (1) continue as members of the amateur society.

### **13. Issue of special call signs for specific events.**

(1) The Central Government may assign a special call sign for a specific event to ASOC holders and to the amateur societies constituted under rule 12, on receipt of an application in such form as may be specified for this purpose in the portal, and on payment of fees of two hundred rupees.

(2) The application referred to in sub-rule (1) may be submitted at least ninety days before the specific event.

(3) A special call sign assigned under sub-rule (1) shall be valid for a period of ninety days from the date of commencement of the specific event:

Provided that where the specific event extends beyond the said period of ninety days, the ASOC holder or the amateur society may apply for the special callsign by making a fresh application under sub-rule (1).

### **14. Inspection of records and calling for information.**

It shall be the duty of every ASOC holder to produce for inspection, records, as well as, amateur radio equipment, and to give any other information in connection therewith as may be required by an officer authorised for this purpose by the Central Government.

### **15. Digital implementation of these rules.**

The Central Government shall, in furtherance of section 53 of the Act, notify a portal for the digital implementation of these rules, including for submission of applications, publication of syllabus, place, manner, date and time of examination, declaration of results of examinations, and grant of ASOC and other permissions as specified under these rules.

**Annexure A**  
**(See rule 7(2)(b))**

**Terms and conditions for the installation and operation of amateur station**

**1. Use of the amateur station.**

The amateur station may be used for the purpose of receiving transmissions in the Standard Frequency and Time Signal Service to facilitate operation of the amateur station within the authorised frequency bands.

**2. Messages.**

(1) (a) Radio communications may be exchanged with other authorised amateur stations. The amateur stations shall not communicate with amateur stations of countries whose administrations have notified the International Telecommunication Convention of their objection to such radio communications;

(b) Transmissions shall be made in plain language and limited to messages of a technical nature.

(2) The authorised entity shall not transmit messages containing,-

(a) reproduction of broadcast programmes, tape recordings or transmissions of entertainment value or music;

(b) false or misleading calls, signals, news, advertisements, communications of business, statements on topics of political or industrial controversy, or third party messages; or

(c) use of indecent, obscene, offensive language, or signals.

(3) In case of failure of normal telecommunication facilities, an ASOC holder maybe permitted by the Central Government or State Government to handle third party messages pertaining to natural or manmade calamities, originating from and addressed to a competent civil authority namely, District Magistrates or Deputy Commissioners or Collectors of the district or any other officer authorised by them.

**3. Frequencies, emissions and power.**

The amateur station shall be operated on frequencies that are within the frequency bands authorised to respective categories of certificates and on such classes of emissions and power as specified by the Central Government.

**4. Frequency control and measurement.**

(1) The transmitting apparatus shall be tuned as accurately as possible to ensure that no energy is radiant on any frequency outside the limits of the authorised frequency bands.

(2) The ASOC holder shall have at the authorised amateur station, a reliable frequency measuring equipment to verify, each time the frequency of the transmitter is changed and whenever it is necessary to check that the emissions in the transmitted frequency, are within the authorised frequency bands. The ASOC holder shall take all steps necessary to maintain the accuracy of the frequency measuring equipment.

(3) The Standing Advisory Committee for Frequency Allocation (SACFA) clearance shall be required for an amateur station, as applicable.

## **5. Non-Interference.**

(1) The amateur station shall be so designed, constructed, erected, maintained and worked so as not to cause interference with any authorised radio communication service.

(2) In the event of interference being caused by the station, the ASOC holder shall discontinue, or restrict transmissions, pending adjustment of the equipment, on request from the Central Government or any land station.

(3) The ASOC holder shall not use such emissions (damped waves) as may be specified by the Central Government.

## **6. Log diary of the radio service.**

(1) A chronological record of all transmissions emanating from or received at the amateur station shall be kept in bound book (not loose-leaf) showing the following, namely: -

(a) date and time of each transmission;

(b) summary of the communications exchanged;

(c) brief description of the experiments and tests undertaken;

(d) callsign of station or stations with which messages have been exchanged, times and type of emission employed in each case;

(e) time of opening and closing down the amateur station; and

(f) in case of portable or mobile amateur station, the particulars of temporary location.

(2) All times in the log shall be stated in the Indian Standard Time.

(3) No gaps shall be left between entries in the log, and they shall be made at the time of receiving and transmitting.

(4) ASOC holder shall preserve the log for a period of one year from the date of last entry therein before it is destroyed:

Provided that no log shall be destroyed for such further period as the Central Government may direct.

## **7. Amateur radio equipment.**

(1) The amateur station shall be equipped for reception as well as transmission.

(2) The amateur radio equipment and other accessories used or intended to be used by the ASOC holder shall be so arranged as not to endanger the safety of any person or interrupt any services.

(3) The amateur radio equipment shall be kept in a safe condition and housed in such manner as to preclude access to unauthorised persons.

(4) Each ASOC holder shall maintain records of amateur radio equipment used by such holder in the form specified below:

| S. No.                                                                               | Particulars of Apparatus                                   |                |            | Name and address of the person from whom received (in case assembled by Authorised entity write self-made) | Date of Receptor assembly                                          |
|--------------------------------------------------------------------------------------|------------------------------------------------------------|----------------|------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
|                                                                                      | Make                                                       | Model and Type | Serial No. |                                                                                                            |                                                                    |
| (1)                                                                                  | (2)                                                        |                |            | (3)                                                                                                        | (4)                                                                |
|                                                                                      |                                                            |                |            |                                                                                                            |                                                                    |
| In case of purchase, give receipt no. and indicate the certificate no. of the seller | Name and address of the person to whom sold or transferred |                |            | Date of sale or transfer                                                                                   | Particulars of the certificate issued in the name of the purchaser |
| (5)                                                                                  | (6)                                                        |                |            | (7)                                                                                                        | (8)                                                                |
|                                                                                      |                                                            |                |            |                                                                                                            |                                                                    |

## 8. Secrecy of correspondence.

If any message which a ASOC holder is not entitled to receive, is received, such ASOC holder shall not make known or allow to be made known its contents, its origin or destination, its existence or the fact of its receipt to any person (other than to an officer duly authorised for this purpose by the Central Government or a court of law) and such ASOC holder shall not reproduce in writing, copy or make any use of such message or allow the same to be reproduced in writing, copied or made use of.

## 9. General radiocommunication procedure.

(1) (a) Before transmitting, the station shall take precautions to ensure that its emissions will not interfere with transmissions already in progress. If such interference is likely, the transmission shall not commence till there is an appropriate break in the communications in progress.

(b) The call sign endorsed in the certificate shall be sent for identification at the beginning and at the end of each period of transmission. When the period of transmission exceeds ten minutes the call sign shall be repeated. ASOC holder shall not make transmission without identification or with false identification.

(c) Prolonged calls and transmissions shall be avoided.

(d) When it is necessary to spell out call sign, certain expressions, difficult words, abbreviations, figures etc., the phonetic alphabet and figure code given in the International Telecommunication Convention shall be used.

### (2) Call and Reply Procedure:

(a) The call shall consist of the call sign of the station called not more than three times; the word DE(in case of Morse transmission) and the words "This is" (in case of telephony), the call sign of the calling station, not more than three times.

(b) The reply to call shall consist of - the call sign of the calling station not more than three times; the word DE (in case of a Morse transmission) and the words "This is" (in case of telephony), the call sign of the station called, not more than three times.

(c) The call may be sent three times at intervals of two minutes; thereafter it shall not be repeated until an interval of 10 minutes during which the operator shall listen in the frequency band in which the call has been made.

(d) In case of general call to all stations the signal 'CQ' (in case of radiotelegraphy) and the words 'Hello all stations' or the signal 'CQ' (in case of radiotelephony) shall replace the call sign of the station called in the calling procedure.

### **(3) End of Transmission and Work:**

(a) Transmission of a message shall be terminated by the signal AR (in case of Morse transmission) and the word 'Over' (in case of telephony).

(b) The end of work between two stations shall be indicated by each of them by means of signal VA (in case of Morse transmission) and by the word 'OUT' (or VA spoken as Victor Alfa) in case of radiotelephony.

### **(4) Tests:**

(a) When it is necessary to make test signals either for the adjustment of a transmitter or a receiver or for any experiment, such signals shall not be continued for more than 30 seconds and shall be composed of series of VVV followed by the call sign of the station emitting the test signals. In case of radiotelephony, series of VVV shall be replaced by the figures 1,2,3,4...spoken in the figure code.

(b) For tests exceeding 30 seconds, an artificial aerial shall be used.

(c) The ASOC holder shall not emit carrier wave unless such carrier wave is subjected to intelligible modulation.

## **10. Inspection.**

(1) Any officer authorised by the Central Government in writing, to carry out an inspection, may inspect, examine, or test any apparatus, and the ASOC holder shall produce the certificate, the station log or other records for examination by the inspecting officer.

(2) The ASOC holder when called upon to do so by the Central Government shall arrange to forward the certificate, the log book, or any other record or data for examination by the Central Government.

The ASOC holder shall indemnify the Central Government against all actions, claims and demands which may be brought or made by any person in respect of any injury arising from any act permitted by the certificate.

[No.24-09/2024-UBB]  
DEVENDRAKUMARRAI, Jt.Secy.

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**Government of India  
Ministry of Communications  
Department of Telecommunications  
Wireless Planning and Coordination Wing**

COP Section  
6<sup>th</sup> Floor Sanchar Bhawan, New Delhi-01

No. P-14036/02/2023-COP

Date: 05.12.2024

**Subject:** Frequently Asked Questions on the Telecommunication (Amateur Service) Rules, 2024

**Reference:** GSR 657(E) dated 29.10.2024

This department has been receiving numerous queries seeking clarification on various points regarding the Telecommunications (Amateur Service) Rules, 2024. These queries and their corresponding answers have been compiled below for the benefit of stakeholders.

**Question 1:** Does the Amateur Service Rules, 2024 allow an ASOC holder to operate an amateur station outside the location mentioned in the Amateur Station Operator (ASO) Certificate?

**Reply:** The Amateur Service Rules, 2024 do not prohibit an ASOC holder from operating an amateur station outside the location specified in the ASO Certificate.

**Question 2:** Sub-rule 2 of Rule 7 mentions that every amateur station shall be installed and operated at the location specified in the ASOC.

**Reply:** Sub-rule 2 of Rule 7 specifies the usual operating location of the ASOC holder, which is the place from where the holder typically operates the amateur station.

**Question 3:** Can a licensed ASO Certificate holder install and operate an amateur station at any location in India other than that mentioned in the ASO Certificate?

**Reply:** An ASO Certificate holder may temporarily install and operate an amateur station at locations other than the one specified in the ASO Certificate, provided the Government has not restricted such areas. The operation must be limited to short periods and strictly for amateur activities. The holder must ensure that the installation or operation does not take place in government-restricted areas. Additionally, the equipment must be restored to the original location after the temporary operation.

**Question 4:** What is the duration of the short period for operating an amateur station outside the normal ASOC location mentioned in the ASO Certificate?

**Reply:** Similar to Sub-rule 3 of Rule 13, an amateur station may operate outside the ASOC location for less than or equal to 90 days. If the operation exceeds 90 days, the ASOC holder must apply online via the Saral Sanchar portal for a change of location, as per Sub-rule 6 of Rule 7.

**Question 5:** Can amateur station equipment be carried while traveling outside the ASOC location?

**Reply:** The Amateur Service Rules, 2024 do not prohibit an ASOC holder from carrying amateur station equipment while traveling outside the specified ASO Certificate location, except in areas declared restricted by the Government.

**Question 6:** Is SACFA clearance mandatory for ASOC holders?

**Reply:** SACFA clearance is required if the amateur station antenna is installed on a tower, building, or mast.

**Question 7:** How can an ASO Certificate holder apply for SACFA clearance?

**Reply:** SACFA clearance can be applied online via the Saral Sanchar portal of the Department of Telecommunications (DoT).

**Question 8:** What is the passing criteria for the grant of an ASO Certificate?

**Reply:** Following criteria for grant of ASO Certificate is as below.

| ASO Certificate Category   | Written Examination                                       | Total Pass Percentage | Morse Proficiency Requirements                                |
|----------------------------|-----------------------------------------------------------|-----------------------|---------------------------------------------------------------|
| General ASO Certificate    | Minimum 40% in both Part A and Part B of the written exam | 40% overall           | Minimum 8 words per minute in both transmission and reception |
| Restricted ASO Certificate | Minimum 40% in both Part A and Part B of the written exam | 40% overall           | Not required                                                  |



(Rahul Sondhara)  
Engineer(COP)

Ph: 01123036181 Email: awacop-dot@gov.in

To,

1.Sr. DWA (IT&SACFA), WPC Wing (with request to arrange to upload on DOT website and Saral Sanchar Portal of DOT).

## Amateur Service Rules, 2024

| Item                                                                       | New Fee/Rule                                                                                                                                                                                   | Old Fee/Rule                                                                            |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| ASOC Examination Passing Criteria<br>[Rule 5 Sub Rule 5]                   | For passing examination in General & Restricted categories of Amateur, minimum of forty percent to total marks in respect of each category of ASOC                                             | Earlier it was 60% for General & 50% for restricted.                                    |
| ASOC passed applicants<br>[Rule 6 Sub Rule 2]                              | Applicant have to apply for license within 02 years from date of declaration of result.                                                                                                        | Applicant have to apply for license within 02 years from date of declaration of result. |
| Duplicate of ASOC<br>[Rule 7 Sub Rule 6]                                   | Rs. 1000/-                                                                                                                                                                                     | Rs. 100/-                                                                               |
| Change of Location of ASOC<br>[Rule 7 Sub Rule 6]                          | Rs. 1000/-                                                                                                                                                                                     | Rs. 200/-                                                                               |
| Renewal of ASOC (applicant can apply one year prior to expiry)<br>[Rule 8] | Late fee (fixed, for upto 02 years from expiry of license) – Rs. 1000/-.<br>Window limit – No application for renewal shall be considered if received after two years from the date of expiry. | Earlier it was Rs 100/- per Half year.                                                  |

### Address of Licensing Authority:

**Asst. Wireless Advisor**  
**Government of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**Wireless Planning & Coordination Wing,**  
**Amateur Section, 6th Floor, Sanchar Bhavan**  
**20, Ashoka Road, New Delhi 110001, India**

**Tel: Ph: 011-2335 5441, 011-2303 6181; 2303 6539**  
**url: [www.saralsanchar.gov.in](http://www.saralsanchar.gov.in) Email: [awacop-dot@nic.in](mailto:awacop-dot@nic.in)**

**Government of India  
Ministry of Communications  
Department of Telecommunications  
Wireless Planning & Co-ordination Wing**

6 Floor, Sanchar Bhawan,  
20, Ashoka Road, New Delhi-110001

No. P-14036/03/2023- COP

Dated: 28/02/2025

**Office Memorandum**

**Subject: Launch of modified Amateur/HAM module on Saral Sanchar portal of DoT**

Currently, separate applications need to be made by an applicant on the Amateur/HAM module of Saral Sanchar portal for taking the ASO Certificate examination and for grant of ASO Certificate. This process has been simplified by making it a one-step process in the modified Amateur/HAM module of the Saral Sanchar portal.

2. The modified module has the following provisions:

**2.1** Applicant need to submit a single application for appearing in ASO Certificate examination and for grant of ASO Certificate for passed applicants.

**2.2** Requirement of attested documents has been done away with. Applicant now need only to submit self-certified documents and produce the original documents on the day of examination. This verification is a one-time requirement. If an applicant is unable to produce the original documents at the time of the examination, ASO Certificate will be granted only after production of original document at the concerned office.

**2.3** The Call Sign, as selected by the applicant on the portal, will be system-generated - based on availability.

**2.4** Requirement of attested Nationality Certificate has also been simplified. Applicant now need to submit either of the following:

- i) Copy of valid Indian Passport and signed self-declaration as per attached proforma; or
- ii) Attested nationality and character certificate as per attached proforma.

**2.5** Applicant's photograph will be digitally captured on the day of the examination.

**2.6** ASO Certificate will be QR code authenticated.

3. From March 2025, applicant need to file online application on the modified Amateur/HAM module of Saral Sanchar Portal at <https://saralsanchar.gov.in>

This issues with the approval of the competent authority.

**SACHIN KUMAR** Digitally signed by  
SACHIN KUMAR  
Date: 2025.02.28  
15:59:33 +05'30'  
Assistant Wireless Adviser  
to the Government of India

Email: [awacop-dot@gov.in](mailto:awacop-dot@gov.in), Ph: 011 2303 6181

Enclosure: User manual for applicants and Proforma for nationality certificate

To: 1. All Concerned  
2. Director (A) and Director (M) Wireless Monitoring Organisation, DoT- for wide circulation and implementation by all units of WMO.

Copy to: Sr. DWA (IT & SACFA)- for uploading at DOT website.

[Proforma]

**SELF DECLARATION OF CHARACTER AND NATIONALITY**

**(in case valid Indian passport is available)**

I .....[Name]....., declare that myself son/daughter of Shri... [Father's/Mother's Name]....., is resident of City/Village..... District..... State.....and my nationality is ..... as per my Passport number..... valid upto.....[dd/mm/yyyy].....

2. I hereby certify that there are no criminal proceedings pending against me and I have not been convicted by any court of law.

3. I affirm that the information and particulars given by me in this form are true and correct. I further state that I am not suppressing any material information in this regard. I further affirm that the enclosures and documentary proof submitted in support of my application are authentic and solely pertain to me and I am fully responsible for the accuracy of the same. I am liable to be penalized or prosecuted if found otherwise. I am aware that it is a criminal offence to furnish any false information or to suppress any material information with a view to obtain government document/certificate/license.

I have read and understood the contents of the above and by submitting this form certify that all the information submitted by me in the form is *bona fide*.

Place:

Signature

Date:

Name (in Capital Letters)

Correspondence Address:

Contact no.

Email:

[Proforma]

**NATIONALITY CERTIFICATE**

**(in case valid Indian passport is not available)**

Certified that I have known Shri. / Smt / Kum ..... son / daughter of Shri..... for the last..... years and that to the best of my knowledge and belief he/she bears a good moral character. He/ She is of .....nationality. He/ She is not related to me.

Address:

Signature:

Dated:

Designation:

Seal:

Note- This certificate should be from one of the officers listed below:-

1. Gazetted officers of Central or State Governments.
2. Members of Parliament or State Legislatures.
3. Sub-Divisional Magistrate/Officer or Tahsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers.

**Government of India  
Ministry of Communications  
Department of Telecommunications  
Wireless Planning & Co-ordination Wing**

6 Floor, Sanchar Bhawan,  
20, Ashoka Road, New Delhi-110001

No. P-14036/03/2023- COP

Dated: 11/03/2025

**Office Memorandum**

**Subject: Launch of new Amateur/HAM migration module on Saral Sanchar portal of DoT**

The new Telecommunication (Amateur Service) Rules, 2024 promotes digital implementation of Amateur Radio Operator Station (ASO) Certificate, however the digital implementation of ASO License/Certificate is already in place on Saral Sanchar portal of DoT since year 2020. Prior to year 2020 the ASO License/Certificate has been granted manually in the form of amateur radio booklet.

2. All valid ASO License/Certificate holders, whose fresh or renewal of ASO license/certificate has been issued manually prior to functioning of the Amateur/HAM module on Saral Sanchar portal of DoT are required to migrate their ASO license/certificate and subsequent renewals, if any, on Saral Sanchar portal at <https://saralsanchar.gov.in> within six months i.e. before 15.09.2025.
3. No application fee is required for migration on the Amateur/HAM migration module and on successful migration, ASO Certificate holder would receive a digital QR code authenticated ASO certificate with same details as issued in Amateur booklet.
4. A holder having fresh or renewed ASO Certificate issued on the Saral Sanchar portal need not apply for migration.

This issues with the approval of the competent authority.

Enclosure: User manual for applicants

**SACHIN KUMAR** Digitally signed by  
SACHIN KUMAR  
Date: 2025.03.11  
17:47:33 +05'30'

Assistant Wireless Adviser  
to the Government of India

Email: [awacop-dot@gov.in](mailto:awacop-dot@gov.in) , Ph: 011 2303 6181

To:

All Concerned

Copy to: Sr. DWA (IT & SACFA)- for uploading at DOT website.

## Application form for Special Call sign to ASOC holder

To,  
Assistant Wireless Adviser,  
COP Section, WPC Wing,  
6<sup>th</sup> Floor, Sanchar Bhawan,  
20 Ashoka Road, New Delhi-110001

|                                       |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
|---------------------------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------|--|-------------------------|--|---------------------------------------|--|
| <b>1</b>                              | <b>Particulars of ASOC holder (applicant)</b>                                    | Name:.....<br>Amateur Call Sign:.....<br>ASOC No: .....<br>Validity:.....                                                                                                                                                                                                                                      |  |                        |  |                         |  |                                       |  |
| <b>1.1</b>                            | <b>Particulars of Amateur Club (if associated to any Amateur club)</b>           | Name of Club: .....<br>Designation:.....<br>Club Call Sign:.....<br>ASOC No:.....<br>Validity:.....                                                                                                                                                                                                            |  |                        |  |                         |  |                                       |  |
| <b>2</b>                              | <b>Special Call Sign request</b>                                                 | Call Sign preference: 1)..... 2)..... 3).....<br>Validity: from..... to.....<br>Purpose:.....<br>Location (locality town, city).....<br>District & State .....<br>State:.....<br>Reason for not using assigned ASOC call sign:<br>.....;;.....                                                                 |  |                        |  |                         |  |                                       |  |
| <b>3</b>                              | <b>Plan of experiment / measurement / contest etc.</b>                           | Plan:.....<br><table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Equipment Make &amp; Model</td><td style="width: 40%;"></td></tr> <tr> <td>Antenna type and height</td><td></td></tr> <tr> <td>Frequency modulation, Emission, Power</td><td></td></tr> </table> |  | Equipment Make & Model |  | Antenna type and height |  | Frequency modulation, Emission, Power |  |
| Equipment Make & Model                |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
| Antenna type and height               |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
| Frequency modulation, Emission, Power |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
| <b>4</b>                              | <b>Special call sign(s) obtained earlier. Please attach brief report if any.</b> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Special Call Sign (s)</td><td style="width: 40%;"></td></tr> <tr> <td>Period</td><td></td></tr> <tr> <td>Purpose</td><td></td></tr> </table>                                                                   |  | Special Call Sign (s)  |  | Period                  |  | Purpose                               |  |
| Special Call Sign (s)                 |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
| Period                                |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |
| Purpose                               |                                                                                  |                                                                                                                                                                                                                                                                                                                |  |                        |  |                         |  |                                       |  |

|   |                            |                            |  |
|---|----------------------------|----------------------------|--|
|   |                            | Location of station        |  |
| 5 | Payment of Fee<br>(Rs.200) | Bharatkosh transaction No. |  |

I hereby solemnly declare that the above information is true and correct to the best of my knowledge and nothing material has been concealed. I also agree that in case any information given by me is found incorrect at a later stage, the certificate, is liable to be cancelled / suspended / revoked.

**Note:** Each ASOC holder should submit signed application for special call sign.

**Signature of ASOC holder**

**Place :**

**Name:**

**Date:**

**e-mail:**

**Contact no.:**

**Documents required for Special Call Sign:**

**Please tick the correct option**

**1. Application form**

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**2. Copy of valid Amateur Certificate**

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**2.1 Copy of valid club ASOC (if applicable)**

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**3. Supporting document w.r.t. Amateur activity**

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**4. Copy of Bharatkosh Transaction receipt**

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**Proforma**  
**Brief of Amateur Experiment**

**(To be submitted to WPC Wing, within 1 week of completion of activity)**

1. Name of Amateur event :
2. Special Callsign & period:
3. Brief of Amateur Experiment (50 Words):
  
4. Particulars of Amateur Station:
  - a. Date and time of operation:
  - b. Location of operation:                      Latitude.....      Longitude.....
  - c. Equipment used (Make and Model):
  - d. Antenna type and height:
  - e. Frequency used:                      Transmitted                      Received
  - f. Modulation, Emissions, Power:
  - g. Contacts established:
    1. List of stations:
    2. QSL:
  - h. Details of experiments conducted (attach photograph if any):
5. Observations/ outcomes of experiment:

Date:  
Place:

Signature  
Name of ASOC holder  
Call sign

### Undertaking from custodian for new Amateur Radio Club/Repeater Station

1. I ..... (Name of custodian) hereby declare that I am not holding post of custodian in any other Amateur Radio Club/Repeater in India.

2. Further I am associated with other Amateur Radio Clubs/Repeater. Yes/No

(If yes, kindly filled up the following table)

| S. No. | Name of Amateur Club/Repeater | Position |
|--------|-------------------------------|----------|
| 1      |                               |          |
| 2      |                               |          |
| 3      |                               |          |

3. (a) E-mail of Custodian :

(b) Contact No. of Custodian :

4. In case of any change in status of above custodian is liable to inform AWA(COP) at [awacop-dot@nic.in](mailto:awacop-dot@nic.in) .

Date:  
Place:

(Signature of Custodian )

Name :  
Call Sign :  
Validity :  
Lic. No. :

### Details of equipment i.r.o. new Amateur Radio Society

|                               |                       |               |        |        |        |
|-------------------------------|-----------------------|---------------|--------|--------|--------|
| Amateur Radio Society details | Name of Society       |               |        |        |        |
|                               | Address:              |               |        |        |        |
|                               | Geographical location | ----          | Degree | Minute | Second |
|                               |                       | Latitude(N)   |        |        |        |
|                               |                       | Longitude(E ) |        |        |        |
| Custodian details             | Name                  |               |        |        |        |
|                               | Call Sign:            |               |        |        |        |
|                               | License No.           |               |        |        |        |
|                               | ASOC Category         |               |        |        |        |
|                               | Validity:             |               |        |        |        |

### Equipment details(As per Amateur Service Rules 2024)

| S.No.                                                                                | Particulars of apparatus                                   |       |           | Name and address of the person from whom received (in case assembled by Authorised entity write self-made) | Date of Receipt or assembly                                             |
|--------------------------------------------------------------------------------------|------------------------------------------------------------|-------|-----------|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                                                                      | Make                                                       | Model | Serial No |                                                                                                            |                                                                         |
| 1                                                                                    | 2                                                          |       |           | 3                                                                                                          | 4                                                                       |
|                                                                                      |                                                            |       |           |                                                                                                            |                                                                         |
| In case of purchase, give receipt no. and indicate the certificate no. of the seller | Name and address of the person to whom sold or transferred |       |           | Date of sale or transfer                                                                                   | Particulars of the ASOC certificate issued in the name of the purchaser |
| 5                                                                                    | 6                                                          |       |           | 7                                                                                                          | 8                                                                       |
|                                                                                      |                                                            |       |           |                                                                                                            |                                                                         |

I hereby solemnly declare that the above information is true and correct to the best of my knowledge and nothing material has been concealed. I also agree that in case any information given by me is found incorrect at a later stage, the permission, is liable to be cancelled/suspended/revoked.

Place :  
Date:

Signature of Custodian:  
Name:  
E-mail:  
Contact No.:

### **Equipment details : Form II**

|    |                                             |             |           |
|----|---------------------------------------------|-------------|-----------|
| 1. | <b>Type of station</b><br>(Tick one option) | Terrestrial | Satellite |
|----|---------------------------------------------|-------------|-----------|

|     |                                                    |  |  |
|-----|----------------------------------------------------|--|--|
| 2.  | <b>Antenna and Mast details</b>                    |  |  |
| 2.1 | Type of Antenna (Particulars of aerial used)       |  |  |
| 2.2 | Height of antenna/Mast (in Meter)                  |  |  |
| 2.3 | Make of antenna                                    |  |  |
| 2.4 | Model of Antenna                                   |  |  |
| 2.5 | Gain of Antenna (dBi)                              |  |  |
| 2.6 | Remarks                                            |  |  |
| 2.7 | If imported then the name of manufacturing country |  |  |
| 2.8 | SACFA ID                                           |  |  |
|     | SACFA issue date                                   |  |  |

|                                                                                    |                                       |       |                        |                       |
|------------------------------------------------------------------------------------|---------------------------------------|-------|------------------------|-----------------------|
| 3.                                                                                 | Technical specification of Equipment* |       |                        |                       |
| 3.1                                                                                | Make                                  | Model | Serial No.             | Year of manufacture   |
|                                                                                    |                                       |       |                        |                       |
| 3.2                                                                                | Frequency band                        |       | Start Freq.    KHz/MHz | Stop freq.    KHz/MHz |
|                                                                                    |                                       |       |                        |                       |
| 3.3                                                                                | RF Power (dBm)                        |       |                        |                       |
| 3.4                                                                                | Emission/Modulation                   |       |                        |                       |
| *Note: For multiple freq. bands and/or multiple equipment fill table 3 separately. |                                       |       |                        |                       |

|    |                                   |  |                             |  |
|----|-----------------------------------|--|-----------------------------|--|
| 4. | <b>Frequency measuring device</b> |  |                             |  |
|    | Make                              |  | Model & year of manufacture |  |
|    | Freq. Range                       |  | Freq. Accuracy              |  |

|    |                               |  |                             |  |
|----|-------------------------------|--|-----------------------------|--|
| 5. | <b>Power measuring device</b> |  |                             |  |
|    | Make                          |  | Model & year of manufacture |  |
|    | Range of measurement          |  | Freq. Accuracy              |  |

I hereby solemnly declare that the above information is true and correct to the best of my knowledge and nothing material has been concealed. I also agree that in case any information given by me is found incorrect at a later stage, the permission, is liable to be cancelled/suspended/revoked.

Place :  
Date:

Signature of Custodian:  
Name:  
E-mail:  
Contact No.:

## Undertaking from custodian for new Repeater Station

### Undertaking from Custodian

I ..... (Name), custodian of  
..... (Name of Repeater Club) hereby declare  
that we are establishing Amateur Repeater Station at  
.....  
..... (full address with Pin code, District, State etc.) and there is no Amateur  
Repeater Station in the radius of 25 Km from this location.

Date:

Signature:

Place:

Name:

Contact No. :

Email address:

| Revised Fee Structure at a glance for Amateur Radio in India wef 30 Oct 2024                                                                                                                                                                                |                                      |                                                                                                     |                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Compiled by VU2JOS, National Institute of Amateur Radio, Hyderabad                                                                                                                                                                                          |                                      |                                                                                                     |                                                                                                     |
| Sl. No.                                                                                                                                                                                                                                                     | Details                              | Fees / Details                                                                                      | Remarks                                                                                             |
| 1                                                                                                                                                                                                                                                           | Exam Fee for Restricted / General    | Rs.100 per grade                                                                                    | If appearing for both grades Rs. 200                                                                |
| 2                                                                                                                                                                                                                                                           | Licence Fee for Restricted / General | Rs.1000 for 20 years or Rs. 2000 for Lifetime ie upto 80 years                                      | <b>Must apply within 2 years after result</b>                                                       |
| 3                                                                                                                                                                                                                                                           | Fee for Reciprocal Licence           | Rs. 1000                                                                                            | For 1 year or till validity of visa whichever is earlier                                            |
| 4                                                                                                                                                                                                                                                           | Licence Fee for Club / Repeater      | <b>Rs. 2000</b>                                                                                     | For <b>20 years</b> or till validity of Licence of Custodian whichever is earlier                   |
| 5                                                                                                                                                                                                                                                           | Renewal Fee for Restricted / General | Rs.1000 for 20 years or Rs. 2000 for Lifetime ie upto 80 years                                      | <b>Must apply at least 12 months prior to the date of expiry of license</b>                         |
| 6                                                                                                                                                                                                                                                           | Renewal Fee after 80 years           | Nil                                                                                                 | Lifetime validity may be extended for 10 years at a time, without any additional fees, upon request |
| 7                                                                                                                                                                                                                                                           | Renewal Fee for Club / Repeater      | <b>Rs. 2000</b> (For <b>20 years</b> or till validity of License of Custodian whichever is earlier) | <b>Must apply at least 12 months prior to the date of expiry of license</b>                         |
| 8                                                                                                                                                                                                                                                           | Surcharge for late renewal           | <b>Rs.1000</b> (Upto to <b>2 years</b> from expiry of licence)                                      | No renewal if application is sent after 2 years of expiry of licence                                |
| 9                                                                                                                                                                                                                                                           | Permanent Change of Location         | <b>Rs.1000</b>                                                                                      |                                                                                                     |
| 10                                                                                                                                                                                                                                                          | Duplicate Licence / Renewal          | <b>Rs.1000</b>                                                                                      |                                                                                                     |
| 11                                                                                                                                                                                                                                                          | Special call sign                    | <b>Rs. 200</b> (Upto 90 days) Application must be made at least 90 days before the event.           | If beyond 90 days, the licensee must apply again with payment                                       |
| 12                                                                                                                                                                                                                                                          | <b>SACFA Processing fee</b>          | <b>Rs. 1000</b>                                                                                     |                                                                                                     |
| <b>Note:</b> Source: DOT Website, Ministry of Communications, Govt. of India.<br>1) Latest changes given in <b>red</b><br>2) All applications except for Club / Repeater / Reciprocal / Special call signs must be done through saral sanchar portal of DOT |                                      |                                                                                                     |                                                                                                     |



**Government of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**WPC Wing, Sanchar Bhawan**  
**New Delhi-110001.**

**e-ADMIT CARD**

**FOR AMATEUR STATION OPERATING CERTIFICATE EXAMINATION- 2025**

|                      |                          |
|----------------------|--------------------------|
| Application Number   | EXAM2025                 |
| Name                 |                          |
| Date of Birth        |                          |
| Grade                | Amateur Restricted Grade |
| Exempted from part A | No                       |



**Examination Details**

|               |                                                                                                                          |
|---------------|--------------------------------------------------------------------------------------------------------------------------|
| Exam Centre   | Hyderabad                                                                                                                |
| Venue         | Wireless Monitoring Station, Room No. 302, 3rd Floor, TEC Building, Cherlapally, Hyderabad-500051<br>Phone: 040-27261517 |
| Date and Time | 2025 11:00                                                                                                               |

-----  
Signature of Candidate

-----  
Signature of Examiner

Name:  
Desg: DD/EIC/ENGINEER  
OFFICE: Wireless Monitoring Station Hyderabad

**INSTRUCTIONS TO THE CANDIDATES**

1. Print this Admit Card on an A4 size paper. Admit Card is valid only if the candidate's photograph image is legibly printed.
2. The Admit Card is to be produced for verification at the time of the test. At least one original(not photocopied or scanned) valid (not expired) Photo identification card (such as Driving Licence, Passport, PAN Card, Voter ID, Aadhaar Card) should also be presented. The photo ID card should not be damaged or smudged.
3. Date of Birth Proof, Address proof, Proof for Exemption in Part A and Undertaking certificate (For students between ages 12 and 18) may be produced to the examiner for verification Documents.

3.1 original documents same as uploaded in application form viz Date of Birth Proof, Address proof, Proof for Exemption in Part A, Attested Nationality Certificate

3.2 In case any original document is not available for verification the candidate has to visit the respective office i.e. WMS/IMS/RHQ and get the document verified for enabling application for obtaining certificate

4. Mobile phones or any other electronic gadgets such as calculators, watches are NOT ALLOWED inside the test centre.
5. Candidates should report at the test venue 30 minutes prior to the start of the test. No candidate will be permitted after the commencement of the test.
6. The Admit Card is provisional subject to the condition that the candidate has fulfilled the eligibility conditions like age, academic qualification (in case of exemption from Part A) etc. as mentioned in the application.
7. This Admit card is valid only for the test date and time as specified above.

Click on the link for syllabus and guidelines – [Syllabus](#)